



2025/2026

Crosshouse Primary School & Early Learning & Childcare (ELC)



School Handbook

**Attain,
Believe &
Achieve**



Phone: 01355 25300
Fax Number: 01355 579874
Email: gw14crosshouseoffice@glow.sch.uk
Website – www.crosshouse-primark.sch.uk

Contents

1. Introduction
2. About our School
3. School Ethos
4. Staff List
5. Attendance
6. Parental Involvement/Parent Council
7. The Curriculum
8. Assessment & Tracking Progress
9. Reporting
10. Enrolment and Transitions
11. Support for Pupils
12. School Improvement
13. School Policies and Practical Information
14. General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)



If you need this information in another language or format,
please contact us to discuss how we can best meet your needs.

Phone: 0303 123 1023

Email: education@southlanarkshire.gov.uk

1. Introduction by the Head Teacher

Crosshouse Primary School is one of 125 primary schools in South Lanarkshire. The school has 15 classrooms, an Early Learning and Childcare setting (ELC), a library area, a large gym hall and separate dining hall. Our playground consists of a generous tarmac area, a 3G pitch, an outdoor classroom and an outdoor learning area known as 'Willow Hill'.

At Crosshouse Primary School the children, staff and I are very proud of our school and the wonderful learning opportunities and experiences we provide. We put the children at the HEART of everything we do and strive to ensure all stakeholders exhibit our values of Happiness, Excellence, Achievement, Respect and Together.

Crosshouse Primary School is an inclusive community where everyone will achieve success for today and be prepared for tomorrow by attaining, believing and achieving.

Our teaching is based on the belief that all children are unique and each child has differing abilities and educational needs. We set high expectations in everything we do and continually strive to raise standards by providing stimulating activities and experiences that make learning enjoyable.

South Lanarkshire Council is the fifth largest authority in Scotland. It covers the following main areas; Clydesdale in the south which features extensive rural areas, Cambuslang, Rutherglen, Blantyre and Uddingston to the north as well as the towns of East Kilbride and Hamilton.

The Council's Plan Connect sets out the Council's vision which is, "to improve the quality of life for all within South Lanarkshire".

For Education Resources this means delivering services of the highest quality as well as striving to narrow the gap. It is about continually improving the services for everyone at the same time as giving priority to children, young people, families and communities in most need. The priorities for schools and services are set out in the Education Resources Plan which confirms the commitment to provide better learning opportunities and outcomes for children and young people. This is available at [Education Resources Plan 2025/26 Education and learning - South Lanarkshire Council](#)

I look forward to working in partnership with you to provide your child with the very best primary school education.

Kind Regards,

Isabelle Murray

Head Teacher



2. About Our school

Crosshouse Primary School

Curlew Drive

East Kilbride

G75 8ZY

Phone: 01355 245300

Email: gw14crosshouseoffice@glow.sch.uk

Website: www.crosshouse-pri.s-lanark.sch.uk

Twitter: @crosshouseps

Parent Council Email: crosshousepc@gmail.com



Crosshouse is a non-denominational primary school with a current roll of 360 children between the ages of 5 and 12. Our school is greatly enhanced by our Early Learning & Childcare (ELC) provision (nursery) and 2 Additional Support Needs (ASN) classes. We have 32 children in our ELC class.

Early Learning & Childcare (ELC)

Our ELC provides a learning environment for young children. Parents/carers from any area may apply to attend. To find out more about the ELC, please contact the nursery office. However, it should be noted that if you register your child for nursery, it does not mean that they will automatically be enrolled at the school when they are ready to start primary school. All children who move from early years to primary education must register separately for school in the month of January.



Learning Community

Crosshouse Primary is part of the Duncanrig Learning Community. A learning community is made up of schools and education establishments from the area including the secondary school, primary schools, early years establishments, early years partners and schools and bases which provide specialist additional learning services. It is about working together to plan better outcomes for children and young people. The learning community develops ways of working between establishments and with other agencies and organisations to ensure services are responsive, accessible and are delivered as effectively as possible.

Each learning community is managed by a Head of Education (Area). All the establishments and services in a Learning Community share priorities for improvement and are involved in the deployment of additional support to meet the needs of the child and family.

Enrolment – How to Register Your Child For School

If your child is starting school for the first time or your child is moving school you must enrol your child at their catchment school. If parents want their child to go to another school, they must enrol in the first instance with their catchment school and ask for an information leaflet that provides details on how to make a placing request. Forms are available from the SLC website – www.southlanarkshire.gov.uk, schools, Q and A offices

or by contacting Education Resources, Almada Street, Hamilton, phone 0303 123 1029. Completed forms should be returned as soon as possible to Education Resources, Almada Street, Hamilton ML8 0AE.

If you are considering enrolling your child at Crosshouse Primary please contact the school office to arrange an appointment. Arrangements can be made for you to visit the school and meet our Head Teacher.

School Hours

Start	Interval	Lunch	End
9.00am	10.30am – 10.45am	12noon-12.45pm (P1-P3) 12.15pm- 1.00pm (P4-P7)	3.00pm

Holiday dates are in the appendices.

ELC hours: 9.00am to 3.00pm, with lunch served from 11.30am.

Breakfast Club

Our Breakfast Club is open from 8.15am – 8.45am Monday to Friday. Toast, cereal, milk, yoghurt, are examples of what is available on the breakfast club menu. Breakfast club is free and spaces can be booked via the school office.

After School Care

We do not operate an after-school care facility within the school but there are a number of after care and child minding facilities available within the local area.

Parent Helpers

We are very fortunate to have several parent helpers who regularly work with staff and pupils. We try to enrich the curriculum by using the local community and by taking part in local events. All Parent helpers hold PVG certification. If you would like to become a parent helper, please contact the school office.

Visiting the School

We encourage all parents/carers offered or seeking a place at Crosshouse to visit the school and meet the staff. We can accommodate this most days and this can be done by calling the school office and organising a time to come in.

Parental Concerns

We ask all parents/carers to share any concerns they have with us. All class teachers are keen to build strong partnerships with their parents and communication can be as regular as necessary. A little note in the learning log or a phone call will be answered promptly and class teachers will keep the Depute Head Teacher and Head Teacher informed of any concerns and action decided. Sometimes parents/carers may wish to speak directly to the Head/Depute Head Teacher and this can be done by calling the school office. Concerns of any type are discussed openly and a solution is sought. Parents/carers are encouraged to monitor any action to ensure it is being effective in dealing with the concern and communication to and from the school is encouraged.

Complaints

We hope that your concerns will be answered to your satisfaction. However, we know that there may be times when you are unhappy, or you may want to suggest ways to improve things. We can normally resolve concerns, mistakes and misunderstandings quickly. However, if we cannot sort out your problem this way, the complaints procedure is here to help you.

When should I complain?

Our complaints procedure is intended for those times when you feel we have failed to deliver what we should.

How can I complain?

We want to make it as easy for you as possible to let us know if you feel something has gone wrong. You can complain:

- By telephone to our Head Teacher or via our Depute Head Teachers if our Head Teacher is not available
- In writing either by letter or by emailing: gw14crosshouseoffice@glow.sch.uk marked FAO Head Teacher.

What will we do?

We will contact you and talk about what we can do to ensure we are delivering the best possible service and if you do not feel the matter is resolved then we will put you in contact with our quality improvement officer who can assist with this.



3. School Ethos

In Crosshouse Primary School we aim to ensure that there is a positive, welcoming and inclusive ethos where all are valued and have a voice. The way we work, talk and interact with each other is based on our agreed core values of:



In consultation with children, parents and staff we developed our shared vision statement and aims:

VISION	OUR VALUES	OUR AIMS
<p>At Crosshouse Primary School, children at the heart of an inclusive community, where they can achieve success for today and prepare for tomorrow by attaining, believing and achieving. Attain, Believe & Achieve</p>		<ul style="list-style-type: none"> ♥ To put children at the heart of high-quality teaching and learning ♥ To promote active engagement within learning using a range of relevant contexts. ♥ To create resilient, highly motivated learners. ♥ To work in partnership with parents/carers, learners and staff. ♥ To promote independent learning to prepare our young people for the future. ♥ To embed the four capacities of Curriculum for Excellence. ♥ To recognise interventions which challenge and support all learners to meet their individual needs. ♥ To celebrate and provide opportunities for personal achievement.

We will work hard together, as a whole school community, to fulfil this expectation. The decisions we make as a school will be based on the fact that our children's health, wellbeing, progress, attainment and achievement are central to our work. Putting children at the heart of everything we do is our priority. Our intention is to provide the very best learning experiences and opportunities for our children. To support them in achieving all that they can, to be successful and confident life-long learners and helping them to be active and responsible citizens who make an effective contribution to their community. This focus will support our children in developing the essential knowledge, skills and attitudes for lifelong learning and will prepare them to enjoy a full and varied life.

Our school motto is:

**Attain,
Believe &
Achieve**



4. Staff List

Senior Management Team

Head Teacher	Isabelle Murray
Depute Head Teacher	Lara Tolland
Acting Depute Head Teacher	Greig Ramage
Principal Teacher (ASN)	Jennifer McKane
Acting Principal Teacher	Steven McGeehan

Class Teachers

Heather Hastings	P1 Room 1
Rebecca Hart	P1/2 Room 2
Kirsty Slesser	P2/3 Room 3
Norman Connelly Traynor	P1/2/3 Room 4 (Wed-Fri)
Hollie Boland Brown	P1/2/3 Room 4
Amanda Curran	P3 Room 6 (Mon-Wed)
Laura Wright	P3 Room 6 (Wed-Fri)
Megan Alexander	Currently on maternity leave
Lynsey Allison	P3/4 Room 7 (Mon-Wed)
Kirsteen McKenna	P3/4 Room 7 (Wed-Fri)
Caitlin Smith	P4 Room 8
Courtney Wark	Intervention
Lynne McDougall	P4/5 Room 9
Ewen Wu	P5 Room 10 (Mon-Wed)
Julie Paul	P5 Room 10
Niamh Thomson	P5/6 Room 11
Max Cowe	P5/6/7 Room 12
Linda Queen	P6 Room 13
Steven McGeehan	P7 Room 14
Sarah Niewczas	P7 Room 14 (Wed)
Jackie Noon	P7 Room 15
Carol Mason	CCC Teacher
Claire Evans	Additionality/Intervention
Marie Baxter	PE Teacher
Elaine Buchanan	Specialist Support Teacher
Cath Jennings	Educational Psychologist



School Support Staff

Katie Ghoumrassi	Team Leader
Jo-Ann Welsh	School Support Assistant (office)
Elaine McLaren	School Support Assistant
Eleanor Fox	School Support Assistant
Margaret Mooney	School Support Assistant
Julie Hamilton	School Support Assistant
Amanda Ramsay	School Support Assistant
Heather Harkin	School Support Assistant
Kim Laird	School Support Assistant
Brenda Calderwood	School Support Assistant
Louise Mitchinson	School Support Assistant
Angela Docherty	School Support Assistant
Jennifer Barton	School Support Assistant
Jayne Gray	School Support Assistant
Lynsey McGown	School Support Assistant
Lynne Tait	School Support Assistant
Claire Brown	School Support Assistant
Mhairi Burleigh	School Support Assistant



Facilities Community Resource Team

Janitor	Donella Black
Cook In Charge	Shirley Trainer
Catering Assistants	Janice Harris, Jane Fisher, Hazel Milligan & Jennifer
Cleaning Supervisor	Michelle Love
Facilities Assistants	Michelle Love, Guardish Kaur, Karen MacMillan & Helen McCafferty

ELC

Nursery Team Leader	Sharon Forbes
Early Years Workers	Claire Hardie, Michelle Bradley, Sarah Sinnott, Suzy Fairclough, Nicola Eaves, Aileen Martin
Early Years Support Assistant	Maria McNulty



5. Attendance

Encouraging School Attendance

We believe that regular school attendance is key to raising attainment and achievement. It's a shared responsibility among parents/carers and the school to emphasise the importance of attending school.

For your convenience, school holiday dates and in-service dates can be found on the council's website: www.southlanarkshire.gov.uk.

Every effort should be made to ensure that your child attends school during term time. Please contact the school as soon as possible if your child is unable to attend school. It is important for the school to work with parents/carers in encouraging children to attend school. All absences are required by law to be recorded. Absences will normally fall under two categories – authorised or unauthorised absence.

In cases where your child is unable to attend school parents are asked to call the school office as soon as possible in the morning where you will be prompted to press 1 to leave a message. Please state your child's name, class and reason for absence. The office staff will pass the message on to the class teacher and call back if there is anything you need to know about that day. When your child returns to school he/she should bring a note or you can email the school office explaining the reason for the absence. This is to ensure we have the most up to date information regarding the absence. If you do not to call in, the office staff will try to make contact with you on the first morning of absence. If there is a need to take children out of school for any other reason other than sickness, a letter should be sent to the Head Teacher for authorisation.

If you know they have a hospital/dental appointment, please let us know in advance.

Requests for your child to be absent from school to make an extended visit to relatives either in the UK or overseas must be made in writing to the head teacher, detailing the reason, destination and duration of absence and arrangements for their continuing education. On these occasions the pupil will be marked as an unauthorised absence.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted, and the pupil noted as an authorised absentee in the register. (See section 7).

Family Holidays During Term Time

Family holidays taken during school term time will be recorded as unauthorised absences in line with Scottish Government and South Lanarkshire Council policy. The school is not required to provide work during this period, and parents are asked to avoid arranging holidays that disrupt their child's learning.

Emergency Information

We strive to keep the school open during term-time. However, there may be instances such as severe weather or power failures that could affect the school day. In such cases, we will inform you as soon as possible through text messages and our social media channels.

Severe Weather Protocol

In the event of severe weather like snow or heavy frost, if the school cannot open at the usual time, we will delay the start until 10 am. Notifications will be posted on social media and the council's website.

Communication

The Council's website, www.southlanarkshire.gov.uk, will provide updates on school closures or delays including further information about the next school day.

6. Parental Involvement and Parent Councils

Parents and carers play a vital role in their child's learning. Research shows that when families are involved, children do better at school and beyond. South Lanarkshire Council values parents as partners and works closely with schools to make this happen.

Why Parental Involvement Matters

- Strong partnerships help schools understand children's needs and help parents feel informed and supported.
- Parents can reinforce learning at home, making schoolwork more meaningful and connected to everyday life
- Parental involvement can help children develop a love of learning and resilience when facing challenges
- When parents work with school and take an interest in learning, children often achieve more academically and feel more confident.

Our Commitment

We want parents and carers to:

- Feel welcome and involved in school life.
- Be well informed about their child's learning.
- Have opportunities to support learning at home.
- Share views and take part in discussions about education.

Parent Forum and Parent Council

- Every parent with a child at school is part of the Parent Forum.
- Each school has a Parent Council, a formal group that represents parents' views and works with the school to improve learning and experiences.

Connect – Supporting Parent Councils

All Parent Councils in South Lanarkshire are members of Connect, Scotland's national organisation for parent groups. Connect offers:

- Free training and advice for Parent Councils.
- Resources and guides to help parents support learning.
- Insurance cover for Parent Council activities. Find out more at <https://www.connect.scot>.

Other Helpful Resources

- Parentzone Scotland – Practical advice and information about learning, additional support needs, and how to get involved: [Parentzone Scotland | Education Scotland](https://www.parentzone.scot.nps.org.uk/)
- National Parent Forum of Scotland – Guidance and updates for parents: <https://www.npfs.org.uk>.

Getting Involved

Interested in joining the Parent Council or helping in school? Contact the school office or visit the Council website for details.



7. Curriculum

Curriculum for Excellence is the name given to the curriculum in Scotland for all children and young people aged 3-18. It is a forward looking, coherent, more flexible and enriched curriculum that provides young people with opportunities to engage with the knowledge, skills and attributes they will need if they are to flourish in life, learning and work, now and in the future.

The curriculum includes all of the experiences that are planned for children and young people to support the development of their skills, wherever they are being educated, for example in the family and community, pre-school centre, nursery and school. This broad, general education will allow them to become successful learners, confident individuals, responsible citizens and effective contributors to life in the 21st century

In taking this forward our school will work closely with South Lanarkshire Education Resources and other services to enable Curriculum for Excellence to be fully embedded, ensuring the best possible education for all children and young people. We wish you to feel confident that your child is encouraged and supported to develop their literacy, numeracy and other skills whilst they attend our school. The curricular areas are as follows:

- Expressive arts
- Languages and literacy
- Health and wellbeing
- Mathematics and numeracy
- Religious and moral education
- Science
- Social studies
- Technologies



If you want to know more about Curriculum for Excellence, please visit [Scotland's Curriculum for Excellence \(scotlandscurriculum.scot\)](http://scotlandscurriculum.scot)

Our learning and teaching activities are based on the outcomes and experiences in the guidelines that all schools have for Curriculum for Excellence.

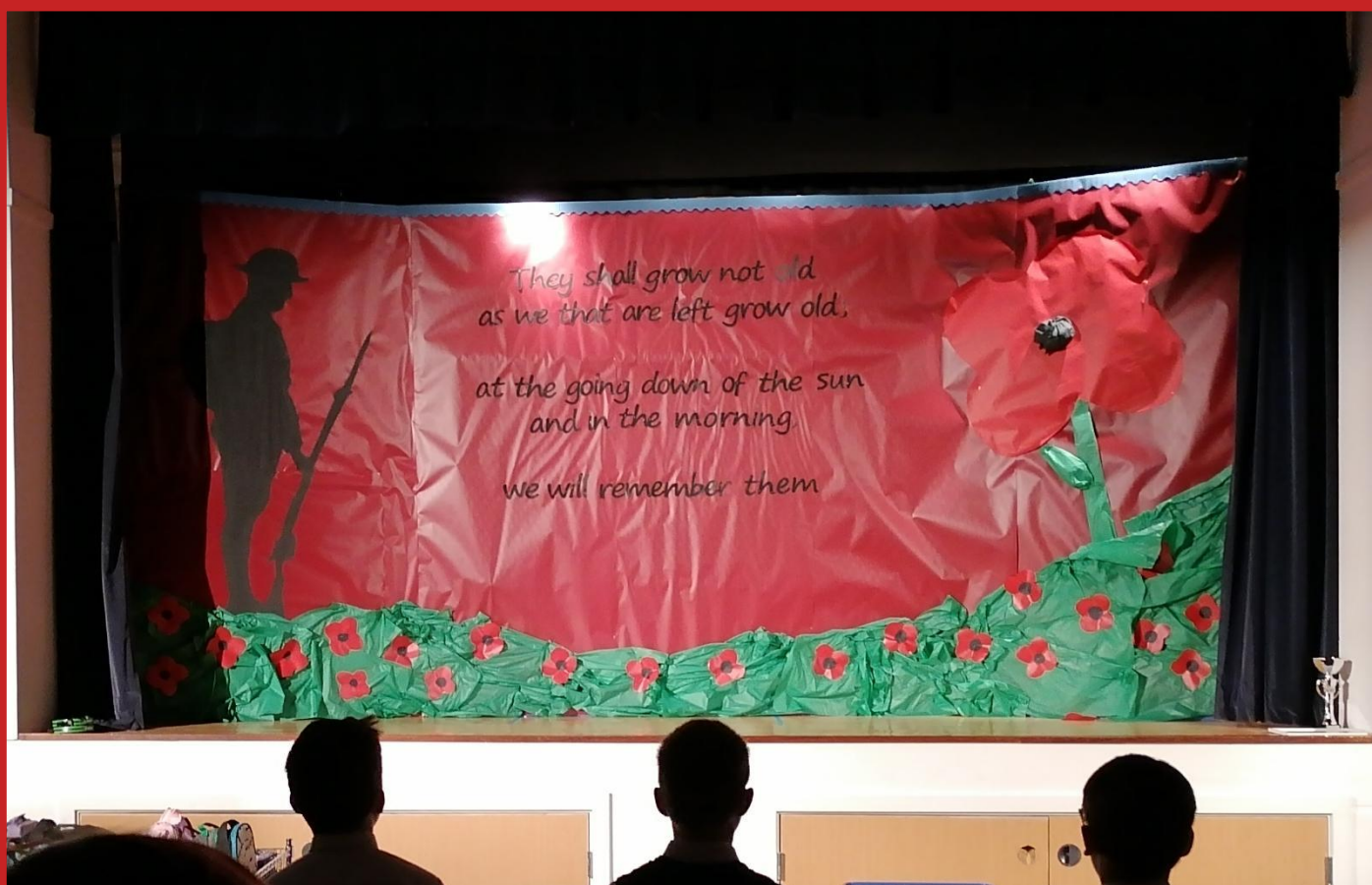
Level	Stage
Early	The pre-school years and Primary 1 or later for some
First	To the end of Primary 4, but earlier or later for some
Second	To the end of Primary 7, but earlier or later for some

Spiritual, Social, Moral and Cultural Values (Religious Observance)

At Crosshouse Primary School we aim to develop pupils' spiritual, moral, social and cultural values through a broad, stimulating curriculum, and the promotion of positive behaviour, ethos and climate. Through our Religious and Moral Education curriculum children learn about different world religions. We do not currently have a school chaplain or chaplaincy team. Our focus is on working with families to help children develop values such as kindness, friendship, teamwork and respect that will help them to become responsible and caring members of society.

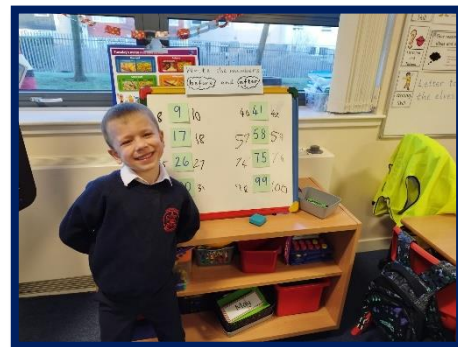
There is a statutory provision for parents to withdraw children from participation in religious observance. This right of parents' wishes will be respected. Where a child is withdrawn from religious observance, schools will make suitable arrangements for the child to participate in a worthwhile alternative activity.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted, and the pupil noted as an authorised absentee in the register.



8. Assessment and Tracking Progress

At Crosshouse Primary, teachers assess constantly as part of daily learning and teaching. They do this, for example, by watching and listening to children carrying out tasks, by looking at what they write and make and by considering how they answer questions. They get to know the children well and build up a profile of their progress, strengths and needs and involve them in planning what they need to learn next. Effective ongoing assessment is about establishing where children are in their learning, where they are going and how best to get there. The purpose of assessment is to support learning and this is best achieved by a combination of formative and summative assessment. This means assessing learning both in an ongoing way and by 'stepping back' at regular intervals to take stock of learners' progress and achievements. The terms 'formative' and 'summative' do not describe a type or form of assessment, but instead describe how assessments are used. Evidence and feedback from any assessment can be used formatively to inform planning for improvements in learning, as well as contributing to periodic summaries of progress and achievement for reporting and monitoring.



Assessment for Learning strategies are embedded in the daily work of all children from Nursery to Primary Seven. Learning intentions are shared at the beginning of each lesson, and children are asked to assess accurately how successful they have been in meeting learning intentions.

Teacher professional judgement is the key measure of children's progress and teachers use a variety of assessment tools, e.g. mental numeracy and spelling assessments, termly assessments, check-ups, Accelerated Reader assessments, and learning conversations. A variety of types of assessments are also used, e.g. self assessment, peer assessment. We also use GL Standardised Assessments. Teachers will draw on all assessment data when considering what level a child has achieved and where he/she is on the pathway.

Each child has an assessment folder where all assessment information is monitored and tracked. Snapshot Jotters are used three times a year as a way of recording, tracking and sharing pupil progress. Each child also has a tracking and monitoring profile which contains assessment information and is updated on a termly basis.

Children in P1, P4, P7 complete online Scottish National Standardised Assessments (SNSA) in literacy and numeracy each year. The assessments help to identify children's progress, providing diagnostic information to support teachers' professional judgement. The assessments are as inclusive as possible to accommodate the needs of children and young people who require additional support. There is no pass or fail and children and young people do not have to revise or prepare for these assessments. Ongoing and periodic assessments are, and will continue to be, the main basis of teachers' professional judgement. Teachers will draw on all of the assessment information available to them when considering children's progress and when planning next steps in learning.

9. Reporting

Reporting will be ongoing and comprise a range of activities which can include children presenting their learning, newsletters, and ongoing discussions. Parents/carers will be invited along to 'Let's learn Together' sessions during the school session.

We will provide parents with two tracking reports and one end of year report so that you can see what your child is doing and how they are progressing. In addition, there will be two parents' meetings during a school session which offer you the opportunity to discuss how your child's progressing and how you can contact the school if you wish further information. The school will offer you an appointment time so that you can visit in person to discuss your child's education.

Our 'learner reports' will help you to get to know more about the curriculum which each child follows and will describe their strengths, achievements and areas for development so you know what encouragement and support you can give.

Monthly newsletters will come home keeping you up-to-date with school events and dates to note. This can also be accessed on the school website.

We welcome any comments or additional information from parents to help us provide the best possible education for your child.

10. Enrolment and Transitions

Enrolment – how to register your child for school.

To register your child for school you should complete our online registration form. This can be done using the South Lanarkshire website.

www.southlanarkshire.gov.uk/info/200186/primary_school_information/392/enrolling_your_child_for_school

If you have any difficulty in identifying your catchment school, please email Edsuppserv.help@southlanarkshire.gov.uk

The online registration form will ask you to provide each child's full birth certificate and two pieces of recent official documentation both containing your permanent home address for example a utility bill, council tax statement, housing rent card, child benefit documentation.

Proof of where the child lives may also be needed.

If your child is due to start school in August 2026, you can enrol online from Monday 5 January 2026. Your catchment school will contact you between Monday 12 and Friday 16 January 2026 to confirm your enrolment.

If your child attends the nursery of your catchment school, please do not assume that they will automatically be transferred. You must register them as normal at the school that is in the catchment area for your home address

If parents want their child to go to another school, they must enrol in the first instance with their catchment school and intimate that they wish to make a placing request. An online placing request form should then be completed. This is available from the SLC website – www.southlanarkshire.gov.uk or by contacting edsuppserv.help@southlanarkshire.gov.uk or phone **0303 123 1023**.

Change of School/Placing Request

Normally children attend the school in their catchment area. However, there are times when parents may wish their children to go to other schools. If you wish your child to go to another school, then you may make what is known as a 'placing request'. If you live in South Lanarkshire and decide to submit a 'placing request', we are unable to reserve a place in your catchment school until the Council have made a decision on the 'placing request'. Please note if your 'placing request' application is unsuccessful and all places at your catchment school are filled you will be offered a place at the next nearest appropriate South Lanarkshire School.

Please note that if an application for a 'placing request' is successful then school transport is not provided.

If you move outwith your catchment primary school a 'request to remain form' must be completed. If you move outwith your catchment primary, this may affect your right to transfer to the associated Secondary School. Please note the secondary school is determined by the pupil's permanent home address and chosen denomination. If you require further information, please contact Education Support Services on edsuppserv.help@southlanarkshire.gov.uk or **0303 123 1023**.

Transition from primary to secondary school

Pupils normally transfer from primary to secondary school between the ages of 11½ and 12½, so that they will have the opportunity to complete at least 4 years of secondary education. Arrangements are made by the school to transfer children to the associated secondary school as determined by their home address. Parents of P7 children will be informed of the transfer arrangements made for their child to attend secondary school.

We will also provide you with information at this time on events designed to support P7 children before they move on to secondary school.

11. Support for Pupils

Getting it right for every child

Getting it right for every child (GIRFEC) supports families by making sure children and young people can receive the right help, at the right time, from the right people. The aim is to help them to grow up feeling loved, safe and respected so that they can realise their full potential.

Most children and young people get all the help and support they need from their parent(s), wider family and community but sometimes, perhaps unexpectedly, they may need a bit of extra help. GIRFEC is a way for families to work in partnership with people who can support them, such as teacher

If you have any concerns about your child's wellbeing, you can speak to the Head Teacher who will work with you to provide support and decide how to move forward.

More information can be found on: www.scotland.gov.uk/gettingitright

Support for All (Additional Support Needs)

From time to time during their school career, a child may require added support in his/her learning programme. The policy of the school is that such children will be given individual attention by his/her class teacher. We use a Staged Intervention procedure to help access the best support for individual children. The Head Teacher and Depute Head Teachers support and advise teachers in this area and monitor progress.

The school also has help from the area network team, which is organised by the local education authority. A Specialist Support Teacher from the area network team visits the school 2 mornings per week. We can also call on the support of Psychological Services and of teachers with expertise in visual or hearing impairments. We embrace a whole school approach to additional support, and to this end we encourage active participation of all concerned with the education of our pupils.

Parents will be informed at the earliest stage when concern is expressed about a child's learning. By working in partnership with parents, we believe we can maximise a child's learning experiences.

Some children requiring additional support will have an Additional Support Plan (ASP). Targets are set and reviewed each session, with short term targets set and reviewed termly. The views of the child and the parent/carer are included in the ASP. Where the level of support a child requires is co-ordinated with agencies other than education, a Co-ordinated Support Plan (CSP) is established.

South Lanarkshire Education Resources have published a series of leaflets available which cover information for parents and carers about the Additional Support for Learning Acts. These are available through the school or on the South Lanarkshire Council website www.southlanarkshire.gov.uk. The leaflets available are:

- The Additional Support for Learning Act
- Requesting an Assessment
- Planning for Learning – ASP
- Planning for Learning – CSP
- Transitions
- Future Planning
- Inclusive Education
- ICT Assessment
- Visual Impairment Support
- Early Years Specialist Support
- Independent Adjudication
- Information for Parents and Carers about moving on from school



Enquire is funded by the Scottish Government to provide information on the framework for supporting children who require additional support for learning and to encourage positive partnerships between families, schools, and local authorities to ensure children get the right support.

Enquire – the Scottish advice service for additional support for learning

Enquire offers independent, confidential advice and information on additional support for learning through:

Phone Helpline: 0345 123 2303

Address: Enquire
Children in Scotland
Rosebery House
9 Haymarket Terrace
Edinburgh
EH12 5EZ

Email Enquiry service: info@enquire.org.uk

Advice and information is also available at www.enquire.org.uk

Enquire provides a range of clear and easy-to-read guides and fact sheets including the parents' guide to additional support for learning.

If you would like to order our leaflets, postcards or guides to share with parents and carers of pupils in your school, please contact us on info@enquire.org.uk

Attachment Strategy for Education Resources

Attachment – what we do to support children and young people

South Lanarkshire Council Education Resources is committed to improving outcomes for children and young people by creating emotionally supportive learning experiences in our nurseries and schools.

The Education Resources Attachment Strategy supports the action in the 'Getting it Right for Every Child in South Lanarkshire's Children Services Plan 2021-23', following the launch of the Attachment Strategy in 2020, to provide staff training in Attachment and Trauma based practice.



What does it set out to do?

The aim of the strategy is to promote better experiences of attachment for South Lanarkshire's children and young people and to ensure that all education practitioners understand the importance of attachment theory and its application and how positive relationships can make a difference to outcomes.

How can I find out more?

South Lanarkshire Council Education Resources have published a series of leaflets and posters for establishments and for parents/carers which aim to share information on attachment theory and on how this informs the ways in which we support children and young people.

These are available in schools and on the SLC Staff Learning Centre Sway accessible by teachers and staff.

Promoting Positive Relationships and Understanding Distressed Behaviour (PPRUDB)

PPRUDB is South Lanarkshire's framework for understanding and managing behaviour in schools. It emphasises that all behaviour is a form of communication, often indicating unmet needs, and stresses the importance of building positive relationships as a fundamental skill for teachers and a preventive approach to distressed behaviour. The guidance aligns with key Scottish Government policies and legislation and supports the development of safe, inclusive, and nurturing school environments.

Children and young people who feel safe, healthy, respected, and included are more likely to develop self-confidence and resilience. South Lanarkshire Council's attachment-informed, trauma-sensitive approach, aims to create a secure base and safe haven to reduce the impact of adverse childhood experiences. School staff recognise that distressed behaviour can stem from disrupted attachment, anxiety, and other complex needs, including neurodevelopmental conditions and limited communication skills.

When incidents of distressed behaviour arise in schools, staff will use a range of strategies to de-escalate situations and prevent re-occurrence. Strategies include structuring the environment with consistent routines and quiet areas, adapting communication to accommodate speech and sensory needs, and building positive relationships based on shared values. Setting clear limits with dignity, active listening, and inclusive teaching practices support behaviour management. Planning for transitions and using support plans like Additional Support Plans (ASPs) and Behaviour Assessment and Support Plans (BASPs) assist in addressing individual needs.

Each educational establishment should use the PPRUDB framework to develop and implement a relationships and behaviour policy through consultation with staff, pupils, and parents, reviewing it every three years.

Further information is available from the Headteacher of the establishment your child attends.



12. School Improvement

We endeavour to involve parents and children, both in our self-evaluation process and in moving our improvement plan forward. We do this by having parents work with us on some working parties, consulting with both the Pupil Council and the Parent Council. From time to time we seek the views of all parents by asking them to fill in evaluations and questionnaires.

Session 2024/25

In Crosshouse Primary, we are proud of our achievements. Over the last 12 months this includes:

- ♥ A very successful visit from His Majesty's Inspectors of Education. Our Inspection report can be found here: <https://educationinspectorate.gov.scot/find-an-inspection-report/details?id=2244>
- ♥ We were recognised at a national level for our work and success in Financial Education.
- ♥ For the 4th consecutive year our team were crowned Duncanrig Learning Community Maths Challenge Winners 2025.
- ♥ We achieved Rights Respecting School Award status.
- ♥ We achieved our 2nd Attachment Accreditation – Pledge 2 'Hear Their Voice.'
- ♥ We achieved Eco Schools Green Flag status.
- ♥ Our Burns' Team were crowned East Kilbride Robert Burns Recital Champions. 1st, 2nd & 3rd in P4/5 recitals. 1st, 2nd & 3rd in P6/7 recitals.
- ♥ We participated in a range of sporting activities including football, netball and athletics.

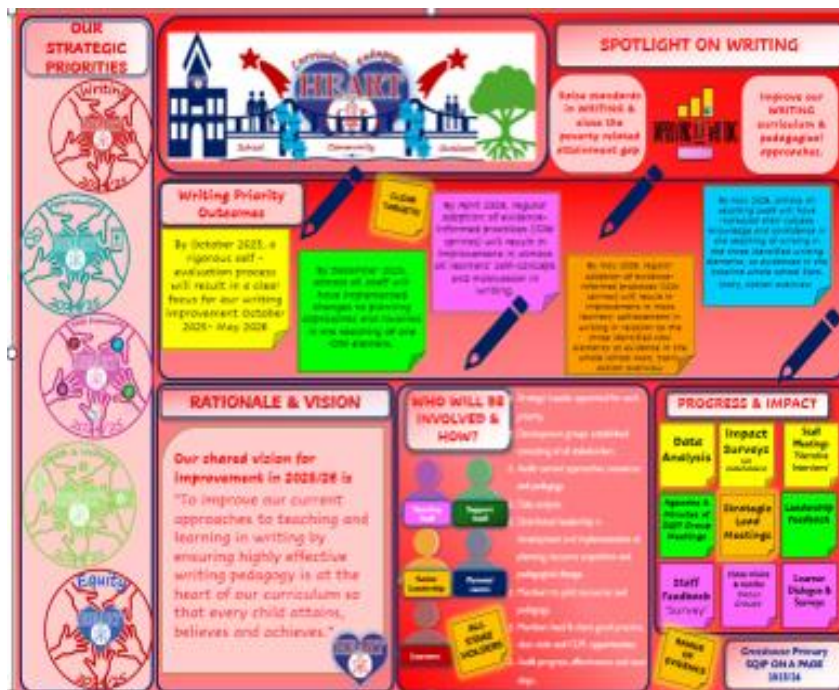
A comprehensive overview of session 2024/25, along with evaluations of School Improvement priorities can be found in our **Standards and Quality Report** in the *Publications* section of our school website (<http://www.crosshouse-pri.s-lanark.sch.uk/>).







Session 2025/26

Our areas of development for this session have been formulated in line with our School Improvement Plan and the priorities of South Lanarkshire Council:

- ♥ To raise standards in writing and close the poverty related attainment gap.
- ♥ To improve our writing curriculum and our pedagogical approaches to writing learning and teaching.
- ♥ To continue to develop our Digital Technologies curriculum and increase staff confidence in this area.
- ♥ To continue to support children to reflect on the skills they are developing through their learning using the SLC Skills Framework.



These priorities form the basis of our **School Improvement Plan** for this session, full details of which can be found in the **Publications** section of our school website (<http://www.crosshouse-pri.s-lanark.sch.uk/>).

Strategic Priority	Year 1 2023/2024	Year 2 2024/2025	Year 3 2025/2026
1. Raising Attainment & closing the poverty related attainment gap. 	Raise standards in numeracy and close the poverty related attainment gap in numeracy. Improve attendance and participation for target group of learners.	Raise standards in writing and close the poverty related attainment gap in writing. Raise standards in numeracy and close the poverty related attainment gap in numeracy.	Raise standards in listening and talking and close the poverty related attainment gap. Raise standards in writing and close the poverty related attainment gap in writing. Move to 26/27
2. Curriculum 	Improve our Outdoor Learning provision and transform our school grounds.	Improve our Expressive Arts Curriculum and pedagogical approaches. Improve our numeracy curriculum and pedagogical approaches.	Improve our Modern Languages Curriculum and pedagogical approaches. Move to 26/27
3. Health & Wellbeing 	Ensure inclusion, equity and equality are at the heart of what we do by developing our nurturing approaches and relationship policy across the school and developing Learner Participation.	Raise awareness of equality, diversity, and anti-racism education. Raise awareness of anti-bullying strategies and policy. Raise awareness of United Nations Convention on the Rights of the Child (Incorporation) (Scotland) Act 2024	Move to 26/27 New for 24/25 New for 24/25
4. Skills for Life, Learning & Work 	Support children to develop their skills for life learning and work using the SLC Skills Framework: Supporting Skills Development.	Roll out SLC Skills Framework: Supporting Skills Development. Review and improve digital technologies.	Review Financial Education Centre of Excellence status. New for 24/25

Pupil Equity Fund

Over the last year and looking forward, we have used our PEF allocation spend in the following ways:

Continued to invest in our provision of outdoor learning and playground equipment

Continued to invest in our provision of technologies to ensure all learners have access to up to date devices.

Employed a full time PE teacher to provide time for class teachers to focus on suitable interventions for the targeted group.

Additional staffing to facilitate individual interventions, such as Catch Up Numeracy and Literacy.

Additional staff training and resources specifically aimed at supporting learners with additional support needs.

13. School policies and practical information

Nursery

All children (over two years old) attending a local authority nursery will be provided with a free lunch. In addition, if your child attends long mornings or afternoons e.g., over 4 hours 30 minutes they will be provided with a 'brunch' or 'afternoon tea'.

Nursery lunches and snacks are based on nutritional requirements from the NHS "Setting the Table" guidance. Nursery age children will also receive milk and a healthy snack free of charge under the Milk and Healthy Snack scheme 2021. This will be provided by the establishment

Primary pupils

Healthy eating is something that the school supports, and a range of meals are available at lunchtime that meet the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2020.

All primary schools run a Breakfast service from 8.15am to 8.45am with pupils being offered a selection of toast, cereal or fruit along with a cup of milk.

For their lunch each day pupils have the option to choose from two hot meal options (one being vegetarian option) plus a sandwich selection everyday. All meals also come with fresh chilled drinking water, vegetable choice, salad selection, seasonal fruit and depending on the day - soup or a dessert.

Milk will be available for those pupils entitled to free school meals through the free school meal eligibility scheme at morning break or lunchtime.

Pupils in:

Primary 1 - 5 receive a free school lunch.

Primary 6 - 7 meal cost is £2.62.

School lunches and milk can be paid for through your Parentpay account or Paypoint facilities in local shops.

NB School Meal prices are reviewed annually and may be subject to change



Adapted diets

If your child within Nursery, Primary or Secondary requires an adapted diet for medical reasons please speak to the school/nursery office who will provide the request form for you to complete. In addition, if you have a halal or vegan diet request for your child, please speak to the school office who will provide you with a request form.

Free School Meals

Children of parents who receive the following benefits are entitled to a free lunchtime meal for their child:

- Income Support
- Income-based Job Seeker's Allowance
- Income-based Employment and Support Allowance
- Scottish Child Payment (P6 and P7 pupils)
- Support under Part VI of the Immigration and Asylum Act 1999
- Universal Credit (and your earned income is less than £850 as assessed by the Department for Work and Pensions in the assessment period immediately preceding the application for free school meals)

If you are in receipt of Housing Benefit and/or Council Tax Reduction from us there is no need for you to apply online, we will use the information we hold to automatically award free school meals (P6 to S6) and/or school clothing grants (P1 to S6) to eligible families.

We would encourage parents of children who are in receipt of any of the above benefits to take up this opportunity of having a meal provided for their child when they are at school. Arrangements are in place to ensure anonymity is protected of children who receive free meals and we encourage all children to remain in school at lunch time.

Further information can be found at [Free school meals - South Lanarkshire Council](#) or by accessing the QR below -



South Lanarkshire Council also offers a free Breakfast service. The service runs from 8.15am to 8.45am each school day. Please contact our school office if you would like your child to attend breakfast club.

School Uniform We ask all parents/carers to support the school by encouraging your child(ren) to adhere to the agreed dress code and the wearing of our school uniform. The wearing of a school uniform helps promote the identity of the school in the local community and helps create an ethos of sharing and pride in the school.

In addition, the wearing of a uniform helps towards increasing the protection of all pupils. The wearing of a uniform helps staff and the pupils to distinguish between who belongs to the school and those who may be visitors. This enables staff to approach and identify visitors more readily and helps in trying to offer a safer environment for pupils and teachers alike.

Equality of opportunity is an important aspect of the life of the school. Any proposals on the dress code and on what constitutes the school uniform will be the subject of discussion with the Parent Council and where appropriate consultation with parents, pupils and staff.

There are forms of dress which are unacceptable in all schools such as:

- the wearing of football colours
- clothing with slogans that may cause offence (anti-religious, symbolism or political slogans)
- clothing which advertises alcohol, tobacco or drugs
- clothing which can be deemed unsuitable in terms of health and safety grounds such as shell suits, combat style clothing, dangling earrings, loose fitting clothes particularly in practical classes
- articles of clothing that could be deemed to inflict damage on other pupils or be used by others to do so
- footwear that may damage flooring.

The Crosshouse Primary School uniform colours are **red** and **navy blue**.

- White shirt
- Crosshouse tie (red and navy stripes)
- Red polo shirt (PE Days)
- Navy skirt/pinafore
- Red gingham summer dress
- Navy trousers (boys and girls)
- Navy crew neck sweatshirt or cardigan
- Navy blazer (optional)
- Waterproof jacket
- Black/dark outdoor shoes
- School bag
- Book bag (optional)
- Water bottle
- Black indoor shoes





School Bags

Backpacks with the school logo can be purchased from the school. Other school bags should be functional and in keeping with the school uniform. School bags should be big enough for an A4 folder.

Gym Kit

- Red polo shirt/T shirt
- Navy/Black shorts
- Black gym shoes or clean trainers

Gym Shoes

Children must bring a pair of indoor shoes to wear inside the school building. Ideally these should be black soft canvas shoes and will be left in school.

Labelling

All items of clothing and equipment should be clearly labelled.

More information about our uniform can be found here:

[Crosshouse Primary Uniform](#)

Allergies

Many children in our schools have allergies, and it is crucial for parents to keep the school informed about these conditions.

Health Care Plans

- Allergies can manifest at any time with symptoms ranging from mild to severe.
- Children with moderate to severe allergies often have a Health Care Plan from the NHS, detailing symptoms and interventions.
- Parents must share this plan with the school and provide updates as necessary.

Mild Symptoms

- Even without a Health Care Plan, parents should regularly update the school on any new triggers, medications, or actions required.

Employee Training

- School staff need to know your child's symptoms, treatments, and actions required to prevent exposure and minimise the risk of reactions.
- Employees receive training on allergies and will consult with parents and the NHS for any additional specialist training needed.

Policy Adherence

- In supporting children and young people with allergies, school staff will follow South Lanarkshire Council's Safe Systems of Work, risk assessment process, and national guidance on the administration of medicines.

Mobile Device Policy

Our school follows South Lanarkshire Council guidance on mobile device use, which is rooted in Scottish Government policy. Mobile technology can support learning and communication, but it can also disrupt lessons and affect wellbeing if misused. To maintain a safe, respectful, and inclusive learning environment, pupils are expected to use mobile devices responsibly and in line with school rules.

We believe that while children are at school, they do not need access to a mobile phone and we ask that they are left at home. In the event you need to contact your child, please call or email the school office. In exceptional circumstances if you deem it necessary for your child to carry their phone, you may make an application to our Head Teacher. If this is granted then parents and children will be required to sign our user agreement. You and your child will be asked to agree to several terms and conditions. Further information can be found on our school website.

The policy has been developed in consultation with pupils, parents, and staff to balance the benefits of technology with the need to minimise distractions and protect privacy. We ask parents to support this approach by reinforcing responsible use at home and ensuring that devices are used appropriately

Support for Parent/Carers

Clothing grant

In certain circumstances the Council provides support to parents/carers for the purchase of school wear. This also now includes nursery children aged 3 and 4 years old.

Eligibility criteria and online applications can be found at www.southlanarkshire.gov.uk.

Or via this link [Clothing grants - South Lanarkshire Council](#)

Should you require further information, or you are unable to submit an application online then please contact the helpline number **0303 123 1011** (option 5).

School transport

South Lanarkshire Council's mainstream school transport policy provides transport for primary school pupils who live one mile or more from their catchment primary school by the shortest safe walking route.

More details on school transport can be found at the following link including the online application form: https://www.southlanarkshire.gov.uk/info/200186/primary_school_information/545/school_transport

If you consider your child to be eligible you should complete the online application form. Forms should be submitted before the end of March for those pupils starting school in August to enable the appropriate arrangements to be made.

A privilege transport scheme is operated on mainstream school contracts where a pupil is not entitled to school transport. Privilege Transport will only be provided where there is a space on an existing school contract and will be from and to designated pick-up and drop-off points. It will not be provided where a service bus is used on the school run. Any spare capacity will be allocated using agreed priorities. A new application must be made each year.

More details on Privilege school transport may be found here:

https://www.southlanarkshire.gov.uk/info/200186/primary_school_information/784/privilege_transport_to_school

Pick-up points

Where school transport is provided it may be necessary for pupils to walk a certain distance to the vehicle pick-up point. Walking distance in total, including the distance from home to the pick-up point and from the drop-off point to the school in any one direction, will not exceed the authority's distance limit for school transport. It should be noted that it is the parent's responsibility to ensure their child behaves in a safe and acceptable manner while travelling in and alighting from the vehicle. Misbehaviour can result in your child losing the right to school transport. Parents are asked to note that South Lanarkshire Council does not provide transport for those pupils who attend school via a placing request.

Mainstream School Transport contact details:

e-mail: school_transport@southlanarkshire.gov.uk

tel: 0303 123 1023

Insurance for Pupils' Personal Belongings

Personal Items

- The Council cannot accept responsibility for the loss or theft of personal belongings, including mobile phones, tablets, or other valuables. These are brought to school at the pupil's and parents' own risk.
- To reduce the chance of loss, please avoid sending expensive or unnecessary items to school.
- School staff are not permitted to look after pupils' personal belongings.
- This policy also applies to musical instruments and equipment used for school activities. If these items are left at school, it is at the pupil's and parents' own risk.
- For valuable items such as musical instruments, parents should make sure they are covered by their own household insurance.

Clothing

- The Council will only consider claims for damage to pupils' clothing if the damage was caused by negligence on the part of the Council or its employees.
- Claims for any other reason cannot be accepted by the Council's insurers.

Promoting Positive Behaviour

It is the responsibility of staff within the school to ensure that parent council members, parents and pupils are involved in the creation of a positive school ethos that encourages good behaviour. Equally, the school whilst trying to promote positive behaviour must support young people should incidents or bullying occur. Parents have a significant role to play in working with the school so that teachers, parents and pupils know what is expected of them in trying to change the behaviour and attitudes that contribute to bullying behaviour.

Our approach is to create an environment where better behaviour will encourage better learning. The school, along with the support of parents, can work together to create a learning environment which young people can enjoy and feel safe.

Incidents of alleged bullying should be reported to the school immediately so that each alleged incident can be looked at in accordance with school policy. Together we can work towards creating a safer school for children and staff.

In addition, a guideline (Promoting Positive Relationships and Behaviour) has been produced to support all teaching and support staff and inform them of their roles and responsibilities in respect of dealing with the small number of children and young people who display challenging behaviour. Early identification is crucial

so that intervention can be provided to support children and young people to help them address their issues and concerns. Staff training is provided to help develop the skills needed to respond to and manage challenging behaviour. A wide range of appropriate staff development opportunities has been developed for this purpose.

Our **Anti-Bullying** and **Promoting Positive Relationships and Understanding Behaviour** policies can be found in the publications section of our school website: <http://www.crosshouse-pri.s-lanark.sch.uk/>

Child Protection

All staff in educational establishments in South Lanarkshire Council receive an annual Child Protection update and are required to follow the advice and guidance contained within relevant Education Operating Procedures. They must also complete a mandatory Learn on Line Course “Child Protection in Education”.

South Lanarkshire’s children’s services partnership works together to support children, young people and their families so that children grow up in communities where they are safe, healthy, active, achieving, respected, responsible and included, and have the opportunity to achieve their full potential. They are committed to continuously improve our services to ensure children, young people and their families get the right support at the right time.

Sometimes children and young people need additional help to make sure that they are “*cared for and protected from abuse and harm in a safe environment in which their rights are respected*” (CPC South Lanarkshire Child Protection shared vision). The Child Protection Committee has the overarching responsibility to ensure that agencies individually and collectively work to protect children and young people as effectively as possible.

All staff have a responsibility to report any suspicions that a child has been abused or is at risk of harm, abuse, or neglect. Robust procedures and guidance are in place to support education staff to:

- be alert to signs that a child may be experiencing risks to their wellbeing,
- report concerns to the head of establishment or the child protection coordinator without delay.
- be actively engaged in support and protection and development of wellbeing.

If you would like more information or have a concern of a child protection nature, please contact the head of the educational establishment which your child attends.

The Child Protection Committee’s website has a range of useful information for parents/carers to help them keep their children safe: www.childprotectionsouthlanarkshire.org.uk

Our Commitment to Children’s Rights

In line with the United Nations Convention on the Rights of the Child (UNCRC), our school is committed to respecting and promoting every child’s rights. We believe that children have the right to express their views on matters that affect them, and we will actively listen and take these views into account when making decisions.

To achieve this, we will:

- Create opportunities for pupils to share their opinions through class discussions, pupil councils, and consultation activities.
- Ensure that decisions about school policies and practices consider the voice of the child.
- Promote an inclusive, rights-respecting environment where every child feels valued and heard.

This approach supports our aim to empower learners, strengthen partnerships with families, and uphold equality and participation for all.

General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)

Information on pupils, parents and guardians is held by the school to enable the teaching, registration and assessment of pupils as well as associated administrative duties. The information is stored and used as per the requirements of the GDPR, with South Lanarkshire Council defined as the data controller. The Council have established a data protection policy that applies to all of its school. Education Resources has also prepared a privacy notice (below) which sets out how we will deal with personal information as part of our statutory function as an education authority. For more information please contact the school.

Privacy Notice – Introduction

In line with the General Data Protection Regulation (GDPR) we have produced this privacy notice to inform you how we deal with personal information as part of our statutory function as an education authority.

The Council has a legal obligation to deliver effective education services to children, young people and adult learners in South Lanarkshire. In order to do this we need to collect personal information about children, young people and their families so that we can help them to learn and keep them safe.

Using your personal information

The Council is a “controller” of the personal information you provide when enrolling for a nursery or school, applying for an education service or participating in groups or activities provided by Education Resources.

Information we collect from you about you and your child at enrolment

When you enrol for a nursery or school, we ask for the following information:

- parent/carer contact details (name, address, phone, email);
- the child’s name, date of birth, gender and address;
- information about medical conditions, additional support needs, religion and ethnicity;
- any information you may wish to provide about family circumstances.

Information we collect at other times

We will also collect information at other times such as when you apply for a benefit, request a services or other support. We will provide an additional privacy notice at these times.

- If you apply for an education service or benefit, such as school transport, free school meals, clothing grant, placing request or EMA, we will also ask for personal information as set out above. We will also ask for information about your income for education benefits applications.
- If you make a request for additional support such as an educational psychologist or other support for learning we will ask for more detailed information to allow us to provide the most appropriate support for your family. This may include information about family circumstances or medical conditions.
- If there are concerns about your child’s wellbeing and/or your child has needs that may require additional support, we will wish to work with you to collect and consider information to enable us to help you get the right support at the right time in line with the Getting it right for every child approach.

We require this information to ensure that children and young people are educated appropriately, supported, and that we take account of their health and wellbeing. We will also ask you to update this information annually and to tell us when there are changes to your details.

Information that we collect from other sources

As an education authority and as part of our statutory function in accordance with our legal obligations, we receive information from other sources such as the SQA, the NHS or Social Work about you or your child, this includes:

- exam results and assessment information;
- information about health, wellbeing or child protection.

Why do we need this information?

We need this information so the Council can ensure it is delivering education services appropriately to all learners:

- for the education of children, young people and adult learners;
- for teaching, enrolment and assessment purposes and to monitor the educational progress of children, young people and adult learners ;
- to keep children and young people safe and provide guidance services in school;
- to identify where additional support is needed to help children, young people and adult learners with their learning;
- to maintain records of attendance, absence and behaviour of children and young people (including exclusions);
- to support children and young people moving on each year from nursery to primary, primary to secondary and when they move or leave school;
- to help us develop and improve education services provided for young people, adult learners or families
- In accordance with our legitimate interests as an education authority we will also use your information to create statistical reports.

We will share your information with:

As an education authority and as part of our statutory function in accordance with our legal obligations we will share information with other bodies or parts of the Council, including:

- The Scottish Government and bodies such as Education Scotland, Scottish Qualifications Authority, Skills Development Scotland and other organisations that support children and young people's learning;
- Other parts of the Council when required for services such as school meals, school transport, education benefits and with Social work in connection with any child protection concerns we become aware of;
- The NHS, to support health initiatives in accordance with the legal obligation on the Council in terms of section 39(3) of the National Health Service (Scotland Act 1978);
- South Lanarkshire Leisure and Culture Limited, where children and young people are participating in sports and leisure activities;
- Other schools/local authorities – if a child moves or transfers to another school the Council has an obligation to pass on information with regards to pupil records to the new school/local authority.

You have the right to access your personal information as well as the rights of rectification, erasure, restriction and the right to object. For information on these rights and how to exercise them or for information about

how we manage your personal information, you can get a copy of our full privacy notice from our website:
https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general_privacy

Our full privacy notice will also provide information on how to make a complaint or to request a paper copy of the privacy notice from the Data Protection Officer.

The Freedom of Information (Scotland) Act 2002

The Freedom of Information (Scotland) Act 2002 came into force on 1 January 2005 and gives a person the right to request information held by Scottish public authorities.

The act refers to information held in a 'recordable' format and relates to information held within documents, not the documents themselves.

Parents wishing to make a request for information under the terms of the Freedom of Information (Scotland) Act 2002 should submit their request in writing to:

Freedom of Information Officer

Education Resources

South Lanarkshire Council

Council Offices, Almada Street,

Hamilton, ML3 0AA

Or email: foi.request@southlanarkshire.gov.uk

Requests for information can also be submitted using the online form available from the South Lanarkshire Council website (Request it section) (www.southlanarkshire.gov.uk)

Appendix A

For a comprehensive list of useful information, please visit the Council's website:

http://www.southlanarkshire.gov.uk/info/200186/primary_school_information/1264/curriculum_for_excellence/3

Additional Information

- **Education Scotland's Communication Toolkit:** A resource for engaging with parents.
- **The Scottish Government Guide Principles of Inclusive Communications:** Offers information on communications and a self-assessment tool for public authorities.
- **Choosing a School: A Guide for Parents:** Provides information on choosing a school and the placing request system.
- **A Guide for Parents About School Attendance:** Explains parental responsibilities regarding children's attendance at school.

Parental Involvement

- Guidance on the Scottish Schools (Parental Involvement) Act 2006 provides guidance on the act for education authorities, Parent Councils and others
- Parentzone provide information and resource for parents and Parent Councils. National Parent Forum for Scotland; www.npfs.org.uk and www.connect.org.uk

School Ethos

- Supporting Learners - guidance on the identification, planning and provision of support
- Journey to Excellence - provides guidance and advice about culture and ethos
- Health and wellbeing guidance on healthy living for local authorities and schools
- Building Curriculum for Excellence Through Positive Behaviour and Relationships outlines the Scottish Government's priority actions around positive behaviour in schools and is also a source of support
- Scottish Catholic Education Service's resource 'This is Our Faith' which supports the teaching and learning of Catholic religious education

Curriculum

- Information about how the curriculum is structured and curriculum planning
- Information about the outcomes a learner can expect to experience and achieve across literacy, numeracy and health and wellbeing, as well as the 8 curricular areas
- Advice, practice and resources to support the experiences and outcomes on literacy, numeracy and health and wellbeing
- Broad General Education in the Secondary School – A Guide for Parents and Carers
- Information on the Senior Phase
- Information on Skills for learning, life and work
- Information around the Scottish Government's 'Opportunities for All' programme
- Information for organisations responsible for the planning, management and delivery of career information, advice and guidance services.
- The Skills Development Scotland website 'My World of Work' offers a number of tools to support career planning

Assessment and Reporting

- Building the Curriculum 5: a framework for assessment provides guidance around the assessment framework
- Information about Curriculum for Excellence levels and how progress is assessed
- Curriculum for Excellence factfile - Assessment and qualifications
- Information on recognising achievement, reporting and profiling

Transitions

- Curriculum for Excellence factfile - 3-18 Transitions - provides information on the transitions children and young people will face throughout their education and beyond
- Career Information, Advice and Guidance in Scotland - A Framework for Service Redesign and Improvement provides guidance on career information, advice and guidance strategy
- Choices and changes provides information about choices made at various stages of learning
- The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs
- Supporting Children's Learning Code of Practice includes specific requirements on education authorities and others under the new legislation in relation to transition
- Enquire is the Scottish advice service for additional support for learning
- Parenting Across Scotland offers support to children and families in Scotland

Support for Pupils

- The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs
- Information about the universal entitlement to support that underpins Curriculum for Excellence
- Supporting Children's Learning Code of Practice (Revised edition) - provides Statutory guidance relating to the Education (Additional Support for Learning) (Scotland) Act 2004 as amended
- Getting It Right For Every Child and Young Person, is essential reading for anyone involved or working with children and young people, including practitioners working in adult services with parents and carers

School Improvement

- Scottish Schools Online - provides a range of school information, including contact details, school roll, facilities, website, inspection reports
- Education Scotland's Inspection and review page provides information on the inspection process
- The Scottish Survey of Literacy and Numeracy (SSLN) is an annual sample survey which will monitor national performance in literacy and numeracy
- Scottish Credit and Qualifications Framework (SCQF)
- Scottish Qualifications Authority provides information for teachers, parents, employers and young people on qualifications
- Amazing Things - information about youth awards in Scotland
- Information on how to access statistics relating to School Education

School Policies and Practical Information

National policies, information and guidance can be accessed from the Scottish Government website on www.gov.scot



Education Resources

School holiday Dates Session 2025/2026

Break	Holiday dates		
First Term	Teachers In-service	Tuesday	12 August 2025
	In-service day	Wednesday	13 August 2025
	Pupils return	Thursday	14 August 2025
September Weekend	Friday 26 September and Monday 29 September		
October Break	Monday 13 to Friday 17 October		
	In-service day	Monday	10 November 2025
Christmas	Friday 19 December (schools close at 2.30pm) Monday 22 December to Friday 2 January 2026 (Christmas/New Year break) Monday 5 January 2026 - pupils return to school		
Second Term			
February break	Closed on	Monday & Tuesday	16 February 2026 17 February 2026
	In-service day	Wednesday	18 February 2026
Spring break/Easter	Thursday 2 April* (schools close at 2.30pm) Friday 3 April to Friday 17 April (Easter/Spring break) Monday 20 April - pupils return to school		
Third Term			
	In-service day	Monday	4 May 2026
	In-service day	Thursday	7 May 2026
Local Holiday	Friday 22 May and Monday 25 May		
Summer break	Close on	Thursday	25 June 2026 at 1pm



Education Resources

School holiday Dates Session 2026/2027

Break	Holiday dates		
First Term	Teachers In-service	Tuesday	11 August 2026
	In-service day	Wednesday	12 August 2026
	Pupils return	Thursday	13 August 2026
September Weekend	Friday 25 September and Monday 28 September		
October Break	Monday 12 to Friday 16 October		
	In-service day	Monday	9 November 2026
Christmas	Tuesday 22 December (schools close at 2.30pm) Wednesday 23 December to Tuesday 5 January 2027 (Christmas/New Year break) Wednesday 6 January 2027 - pupils return to school		
Second Term			
February break	Closed on	Monday & Tuesday	15 February 2027 16 February 2027
	In-service day	Wednesday	17 February 2027
Spring break/Easter	Friday 2 April* (schools close at 2.30pm) Monday 5 April to Friday 16 April (Easter/Spring break) Monday 19 April - pupils return to school		
Third Term	May Day	Monday	3 rd May 2027
	In-service day	Thursday	6 May 2027
Local Holiday	Friday 28 May and Monday 31 May		
Summer break	Close on	Friday	25 June 2027 at 1pm

Crosshouse Primary School & ELC

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**Attain,
Believe &
Achieve**