

Minutes October 2025 Fundraising Committee Meeting

Apologies - [Jill Anderson, Claire Feehan has now left the Fundraising Committee](#)

Events for the next year :

- October – Halloween Discos - Thursday 30/10 [Agreed](#)
- December – Christmas Fair - Thursday 4/12 [Agreed](#)
- February – Valentine’s Discos - Thursday 12/2 [Agreed](#)
- March - Lego event 28/03/26 - [Date to be confirmed, see points below](#)
- May – Summer Fair - Sunday 31/5 [Agreed](#)
- More focus on possible grants. [Also look at charitable status, is this an option?](#)

Any updates on disclosure checks for those still waiting? [Confirmed from April 2025 that an all in one disclosure went live. Jill was the only outstanding disclosure check but her Calderglen High disclosure will now cover her.](#)

Halloween Disco

DJ already booked (at no cost)

Prizes for Most eco friendly costume, best costume, winner of 4 corners purchased (max of 5 prizes per disco can be issued plus certificates). Gifts for kids purchased, no sweets!

Decorations have been checked and repaired. Banners have been laminated in order for them to last longer when in storage following use. Can we ensure that when taking decorations down that they are not simply torn down and that care is taken. This will ensure that the decorations we have will last longer and we don’t need to replace every year.

Apples received from Morrisons Community Champion, with £20 contribution towards them so cost £8.

Halloween Pumpkin carving competition

Kids to bring the pumpkins in on Thursday 30/10 ahead of disco, dinner ladies to vote on 1 winner from each classroom. Medals and certificates can be issued on Friday 31/10.

Confirm total of certificates and medals needed. [15 medals & certificates required \(14 classrooms plus nursery\). Carol will ensure sufficient medals and certificates are available.](#)

Mrs Murray to issue a reminder through Parent Portal? And arrange for ParentPay to be set up. We will put out reminders on class chats & FB page. [Mrs Murray will issue a reminder via Parent Portal and arrange for ParentPay to be set up.](#)

[Mrs Murray confirmed 10 members of staff will attend each disco.](#)

Christmas Fayre

Santa TBC- confirm that Santa will be in room 4 & 5? Mrs Murray confirmed at last meeting that she would arrange Santa. is Santa booked? [Mrs Murray confirmed Santa is booked.](#)

Put out a request for Tombola and raffle prizes to parents to hand in on 14/11/2025. [Include in Nov newsletter, Post on Parent Portal 3/11, along with FB and class chats.](#)

With a total of 9 prizes so far in the raffle, further efforts will be made to secure more. This includes the Switch 2.

Stalls - total of 18 paid with a further 6 confirmed and e-mailed for payment.

If all stall holders pay, we should have another 24 prizes for the raffle.

With the amount of stalls we have projected, discussion required regarding set up and areas that can be used. [Confirmed that no other areas of the school are available, need to fit all external stalls in to the gym hall with school run stalls split between the gym hall and diningroom.](#)

How many tables fit into the gym hall? [Carol measured and thinks all 24 paid stalls will fit in the gym](#)

How many items can we put in the dining hall? [Will use for school run stalls](#)

Can other areas within the school be identified for use of kids games stalls? [No](#)

Should we sell Santa visit tickets at the door and give out a pass? [No, this was done during covid only.](#)

Can we sell Raffle tickets in advance? Perhaps at Donation Day? 5 raffle tickets to be sent home with each child w/c 24/11 asking for the ticket stubs and money to be brought in on the night of the fair. Approx 400 children, 5 tickets each, minimum of 2,000 tickets, plus require extra for the night - order minimum of 3,000 raffle tickets. Require envelopes and instructions for the envelope.

The games stalls will be - Santa hat toss (ie a bottle ring toss)

Tombola

Crafts

Santa letter

Reindeer food

Pre-loved

Guess how many gifts in santa's sack (prizes)

Elfridges (gift and wrapping for the kids)

Raffle

Kids Tombola (class prizes)

Where is santa tonight quiz (prizes)

Possibly a teddy stall of some description & grab a bag depending on donations

Possibly going to run a stall ourselves to do hair tinsel. This will be profitable as no items need bought in and it is popular. (need to confirm who can run this stall)

Request from the committee regarding Captains and Vice Captains. Would it be possible to have them assist on 4 stalls (2 on each stall)? Last year all 8 were at the pre-loved stall. Also request that they assist with the clear up of the stall once the event is complete. Perhaps have them assist along with someone else, i.e., on the class stall with a teacher but definitely on a stall which is already priced up.

Accounts for 2025/26 to date:

INCOME

	Amount
Income B/fwd 1/7/25	£2,235.21
Summer Events	£2,206.89
Your School Lottery	£396.80
Easy Fundraising	£97.33
Transfer from school	-
Misc	£97.93
Autumn Events	-
Winter Events	£425.00

£5,459.07

EXPENDITURE

	Amount
Summer Events	£1,612.55
Your School Lottery	-
Easy Fundraising	-
Transfer to school	£1,000.00
Misc	£97.93
Autumn Events	£109.55
Winter Events	-
Balance c/fwd 21/10/25	£2,608.59
	£5,459.07

Future fundraising ideas :

Carol signing at Morrison's - Community Champion needs possible dates if interested & the school keep any funds raised. Request has come from Morrisons as they are looking for schools to participate this year. [Mrs Murray will consider dates along with other requests the school have received.](#)

Race night. [Discuss at Nov meeting](#)

Bingo night (possible replacement for Quiz night) [Discuss at Nov meeting](#)

50th Anniversary:

Commemorative Coins would cost £982.20 for 500 coins. Is this something the school would like to gift to all pupils and staff? How many would be required? 6/7 week lead time so if required for the Anniversary show 11/2/26, would need to order pre-Christmas. Tea Towels are approx £2.45 each, tote bags are approx £5.08 each, if selling to raise funds, would need to charge £3+ and £6+.

[Mrs Murray would like the link sent to her, to be discussed further at Nov meeting.](#)

Any other business.

Lego event - update from Scotblocks. For the 28th March provisionally have 6 members who are able to display. They have suggested that we have a tombola at the event, lego themed. The date we have is the weekend after an existing show, is there any movement in the date? Possibly in May. April is not viable. [Look at possible dates, discuss at Nov meeting.](#)

ACTIONS:

Grants	All	
Charitable status to be considered	CP/GMcG	
Pumpkin competition medals required	CP	Ordered
Pumpkin competition certificates required	CP	
Pumpkin competition parent portal reminder	Mrs M	done 24/10
Pumpkin competition parent pay set up	Mrs M	done 24/10
Tombola & raffle prize request to go in Newsletter 3/11	HM	
Tombola & raffle prize request parent portal reminder 3/11	Mrs M	
Order raffle tickets asap	CP	
Raffle tickets to be issued to kids 24/11	All	
Carol singing at Morrisons dates to be considered	Mrs M	
Other fundraising ideas to be discussed at Nov meeting	All	
50th Anniversary to be discussed at Nov meeting	All	
Lego event date to be discussed at Nov meeting	All	