

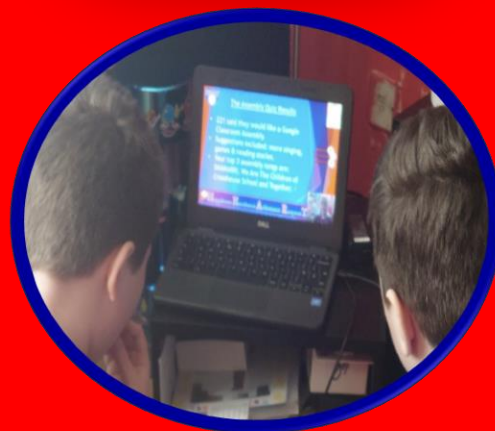


2020/2021

# Crosshouse Primary School & Early Learning & Childcare (ELC)



## Remote Learning Policy ASN



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## What is Remote Learning?

*'Remote learning is learning that is directed by practitioners and undertaken by children...who are not physically with the practitioner while instruction is taking place.'* (Education Scotland)

### Definition of Continuity of Learning - Lockdown

The South Lanarkshire Council definition of Continuity of Learning in this context is the continuation of educational experience in the event of National Lockdown. It is a critical component of school emergency management, as it promotes the continuation of teaching and learning despite circumstances that interrupt normal school attendance. Our aspiration is that continuity of learning during lockdown should be as close to the daily face to face experience as context allows.

- In the Supported Classes at Crosshouse, we aim to provide continuity of learning which is as close to daily face to face experiences as possible. However, parents and carers are not being asked to replicate the classroom environment in their home. We aim provide well planned, designed and structured learning activities to meet the learning needs of your child. This does not mean exclusively digital learning. We will employ a variety of techniques, resources, and delivery models. Each learner's remote learning offer is a well thought-out blend of approaches, appropriate to the age, stage and learning needs of the learner.
- Learning experiences offered, will be a combination of live interactions, recorded lessons, outdoor learning, physical activity and play. There may be practical, sensory or fine motor activities, opportunities to develop life/social skills and relaxation techniques.
- Learners are not expected to spend lengthy periods of time in front of a screen and should be encouraged to take regular 'brain breaks', to stay active, improve concentration and reduce stress.

## What are our Guiding Principals At Crosshouse Primary & ELC?

At Crosshouse Primary School, children at the heart of an inclusive community, where they can achieve success for today and prepare for tomorrow by attaining, believing and achieving. We strive to maintain excellent connections with our children and their families during periods of lockdown. We believe that the bridge outside our school symbolises this connection as we work together to develop a remote learning offer which best suits the needs of our learners and their families.

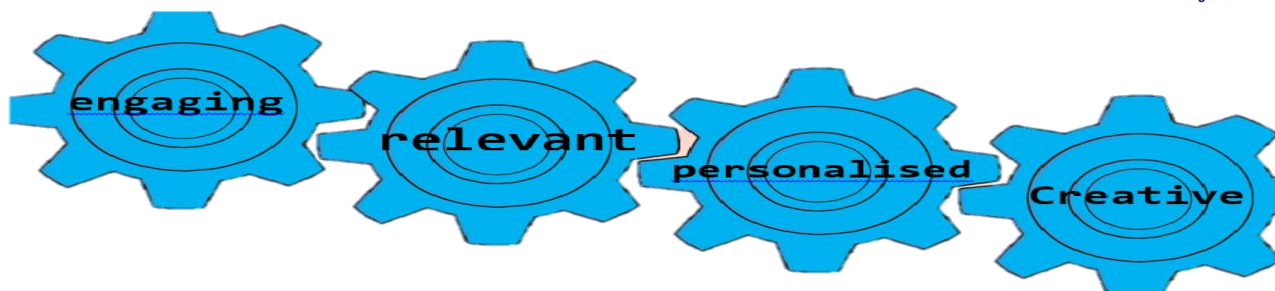


We used the Google Classroom platform during the March-June lockdown and continued to build on its use when we returned to school in August. We also identified through rigorous planning, specific areas of curriculum which would be more suited to remote learning. As a result of this, physical learning packs were produced. The packs included jotters, stationery, reading books, workbooks, whiteboards and curricular materials. We were fortunate that only a very small number of children had to isolate during the period August-December and therefore the learning packs were not required until January.

By using the Google Classroom online platform for homework in August-December we were also able to track engagement and identify those who required assistance with devices or Wi-Fi access who had not been identified previously. Subsequently we have distributed over 60 devices to our families.

Continuous use of the Google Classroom platform from August-December also ensured staff familiarity and staff were able to undertake training in areas such as pre-record lessons e.g. Screencastify, Loom and Google Meet.

During the period August –December we began to formulate our Readiness To Learn from Home plan. We also began to use Google Meet for live interactions between classes and used this platform for virtual meetings with parents/carers.



## Learning & Teaching

The success of our remote learning offer is dependent on high quality teaching & learning. Children are at the heart of this. Our Learning & Teaching Policy is based on 4 revolving, connecting cogs above, which underpin our approach to remote learning at Crosshouse.

## Engaging Remote Learning

We appreciate that all children do not learn the same way so our aim is continue to provide differentiated, interesting and motivating experiences for our learners whether they are engaging in remote learning at home or in school. We will employ a range of engaging teaching and learning approaches. While we will endeavour to motivate learners through employing a wide range of teaching and learning approaches, please be mindful that your child's level of engagement with learning may vary from day to day and that their emotional wellbeing and regulation is equally important.

## Relevant Remote Learning

We will continue to use the most relevant teaching and learning approaches which are best suited to the age and stage of our learners. For learners in the supported classes, it is essential that they experience a wide and varied range of learning opportunities, including play, outdoor learning, social/life skills, relaxation and sensory opportunities.

Teachers will plan relevant learning experiences for children, linked as much as is possible to the curriculum that would be covered had the children been in school. We will involve children as much as possible in decision making e.g. topics of interest. Parents and carers should also feel free to support and enhance their child's learning in a responsive way, on a day-to-day basis.

## Personalised Remote Learning

Lessons and follow up tasks will continue to be highly differentiated and offer elements of choice for learners. Parents/carers should be aware that not all children at the same stage will be allocated the same work. Google Classroom has the facility for class teachers to assign different tasks to individual learners. We will celebrate the personal successes and achievements of learners.

## Creative Remote Learning

Staff in the Supported Classes will continue to encourage learners' creativity, developing the core skills of curiosity, open-mindedness, imagination and problem-solving. We will do this by providing practical activities and play, by providing tasks which encourage learners to be creative thinkers, by providing problem solving tasks and celebrating their creativity.

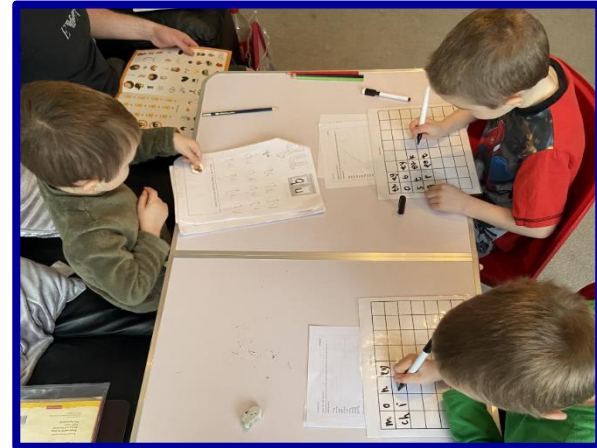
## What does the Remote Learning Offer at Crosshouse Primary & ELC look like for the Supported Classes?

### Platform

Google Classroom is our main platform. Each of the ASN Supported Classes has its own Google Classroom.

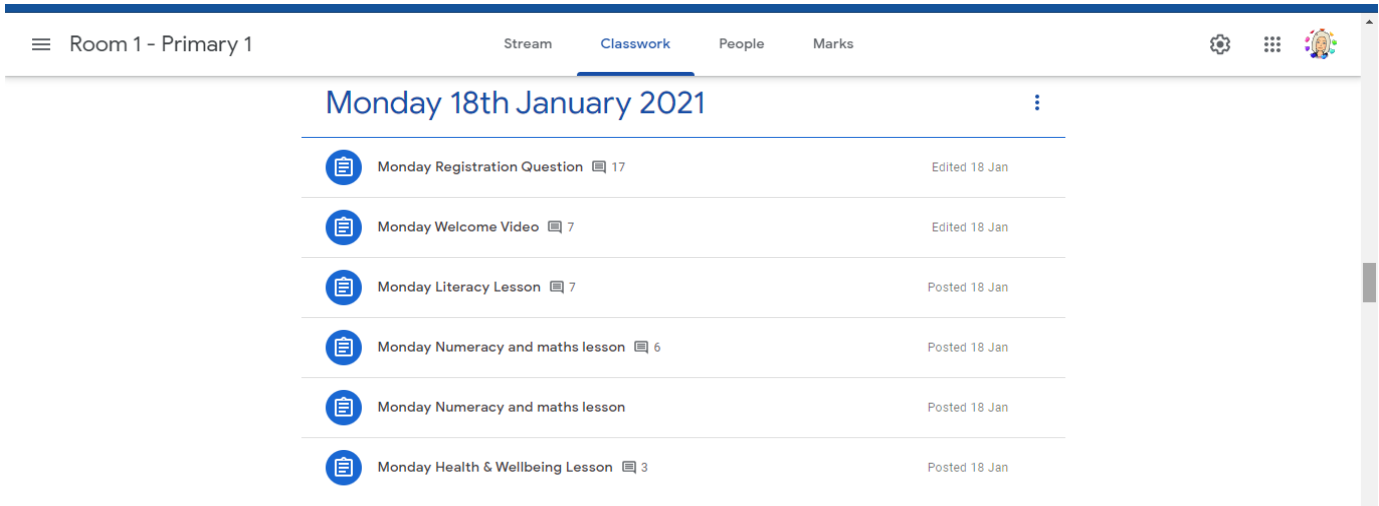
### Google Classroom Organisation in the Supported Classes

ALL Google Classrooms are organised by day and tasks posted at 8.00am each day.



- There is a daily registration question, to be completed by 10.30am, **where possible**.
- There is a daily welcome video from the class teacher outlining the day ahead.
- There are 3 lessons each day. Numeracy, Literacy & one other curricular area.
- There are daily pre-recorded lessons and differentiated follow up tasks.
- Tasks are progressive, varied, differentiated and appropriate to the age, stage and needs of the learner.
- If appropriate to the needs of the learners, teachers may share pre-recorded lessons and follow up tasks with stage partners. Class teachers may also direct children to a variety of pre-recorded lessons from the National e-learning offer including those within the West Online School (West OS) powered by ClickView.
- Although it is preferable that tasks are completed on the day they are issued, tasks will remain live for 2 weeks.
- There will be 2 hours of PE delivered by our PE teacher. This will be in the form of pre-recorded lessons.
- There are opportunities for daily 'live' interaction on the Google Classroom stream with the class teacher. Class teachers will advise children in advance, of the times throughout the day when they are online and available for live interaction.

## Example of Google Classroom Organisation



Room 1 - Primary 1

Stream Classwork People Marks

### Monday 18th January 2021

- Monday Registration Question 17 Edited 18 Jan
- Monday Welcome Video 7 Edited 18 Jan
- Monday Literacy Lesson 7 Posted 18 Jan
- Monday Numeracy and maths lesson 6 Posted 18 Jan
- Monday Numeracy and maths lesson Posted 18 Jan
- Monday Health & Wellbeing Lesson 3 Posted 18 Jan

### Also included:

- Optional challenges and early finisher's tasks.
- Links to sensory and relaxation activities.
- Weekly pre-recorded whole school assemblies and follow up tasks.
- Monthly Heart Awards. (posted to learners)
- Monthly Pupil Leadership Team Google Meets.
- Adapted offers of whole school events e.g. Burns Competition



### Pre-recorded Lesson Input

There will be **at least one** pre-recorded lesson each day in addition to the daily welcome video. This may be in the form of:

- **Voice note** - recording a voiceover explaining the learning intentions or instructions for an activity.
- **Voice recordings** on presentations e.g. PowerPoint
- **Voice** (screen recordings using Screencastify or similar)
- **Reading** a story aloud
- **A recording** carrying out an example of a task (using screen recording, online whiteboard or similar)

Being available "live" on the Google Classroom Stream daily allows for regular engagement of learners with staff and each other. This also allows for monitoring of learners' wellbeing. Parents/carers may support learners during these sessions but should not appear on screen.

## Live Engagement using Google Meet

- From 11<sup>th</sup> January - Weekly pastoral 'check-ins' with learners and class teachers using Google Meet.
- You should have received a Video Conferencing Policy and User Agreement by email
- Head Teacher attended first live Google Meet with all classes to explain User Agreements.
- From 1<sup>st</sup> February we will move to live lessons twice per week for some learners if appropriate.

## Supported Classes ASPs Reviews and Pastoral Care

- All ASPs will be updated and reviewed to reflect changes due to lockdown. These changes will be communicated to you and your child and incorporated into our remote learning offer.
- After consultation with individual parent/carers, 60% of ASN Learners are attending school on a part time timetable. ASN staff support learners who attend school in accessing their learning on Google Classroom.
- Review meetings will continue on Microsoft Teams with parents/carers, Educational Psychologist and other agencies.
- Pastoral calls will be made weekly to support learners and their families.
- ASN staff will be available to offer advice and support on phone during office hours.



## Quality Assurance- How do we monitor quality, consistency and levels of engagement?

- All staff follow clear guidance and criteria on how their Google Classroom is set up.
- SMT are members of the Google Classrooms and monitor daily.
- Staff meet regularly to discuss teaching and learning and to moderate and share good practice.
- All teaching staff and SSAs are members of other Google Classrooms at the same stage.
- Engagement is tracked on a daily basis using a range of criteria.
- Office staff complete a daily register using Google Classroom registration question.
- Class teachers complete a level of engagement tracker for all learners every week. (see below)
- SMT liaise with teachers on the level of engagement of learners.
- SMT Actions for engagement:
  - No engagement** – individual phone call to offer support and further guidance. Pastoral Note on SEEMIS.
  - Some engagement** – Email with support materials and point of contact reissued. Individual telephone call from class teacher at the end of the week. Pastoral Note on SEEMIS.
  - Moderate engagement** – Continue to monitor.
- We welcome feedback from parents through emails and phone calls.

Engagement with Online Learning & Google Meet												
			Week ending				Week ending					
SIMD	FME	ASP	15.1.21	Google Meet Y/N	22.1.21	Google Meet Y/N	29.1.21	Google Meet Y/N	5.2.21	Google Meet Y/N	19.2.21	Google Meet Y/N
	No			N		Y						
	No			N		Y						
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- High engagement - almost all tasks attempted.
- Moderate engagement - majority of tasks attempted.
- Some engagement - few tasks attempted.
- No engagement - no tasks, comments, etc. evident.



## Communication At Crosshouse Primary & ELC



### Learners in the Supported ASN classes

- Learners receive feedback on all submitted work. This may take the form of detailed feedback for some tasks and more general comments, praise, acknowledgement for others.
- Certificates, stickers and motivators are used by class teachers.
- Class teachers are available on live stream at designated times every day.
- Learners have a weekly Google Meet check in.
- Class teachers respond to all private comments on Google Classroom.
- A weekly timetable of Google Meets is sent via email and posted onto Google Classrooms.
- Monthly remote learning evaluation.
- Class teachers will phone learners to offer support if lockdown continues over a longer period of time.

### Parents/Carers of learners in the Supported ASN classes

- Parents/carers can email the school office at any time or telephone the school office during the school day. Parents can also use the Crosshouse ASN email address to communicate with ASN staff.
- Weekly Timetable of Google Meets is sent via email and posted onto Google Classrooms.
- A Member of SMT is on duty and available to talk to parents/carers from 8am-5pm Monday-Friday.
- Monthly Remote Learning Sway.
- Monthly remote learning evaluation.
- Monthly Parent Council Meetings will continue online.
- Regular updates will be sent via email and published on school website. Twitter will be used to signpost parents/carers to important updates.
- Regular individual phone calls will be made to all families in the supported classes.
- Our website has designated pages for Home Learning, ASN and Transition

# Remote Learning 20/21

Supporting Continuity of Learning for all by 'Attaining, Believing & Achieving'



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**Attain,**  
**Believe &**  
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