

Crosshouse Parent Council (“PC”)

Meeting Date – Tuesday 10th September 2019

Present - Isabelle Murray, Jen Reed, Lynne Nicholson, Gayle Hall, Lisa Leslie, Carolanne Barkley, Fiona Mackie, Keilly MacDonald, Jacqui Galloway, Gillian McGarry, Carol Gillies, Lara Tolland, Andrew Brodie

Councillors- Archie Buchannan, Fiona Dryburgh

Co-opt- Sheila Nicholson

Parents- N/A

Guest- N/A

Apologies - N/A

Parent Council Meeting

Welcome and Apologies

Carol welcomed everyone to the PC meeting and everyone introduced themselves.

Review of Outstanding Actions & Previous Minutes

Previous minutes agreed by all parties.

Updates were provided on all actions.

Financial Review

Carolanne confirmed that we currently have £10.06 in the bank.

Mrs Mason will audit the books which need to be completed by November.

Carolanne, Carol and Lynne will meet to sort the signatories for the bank account.

Head Teacher Report

Isabelle took the parent council through the updated figures for the spending of the pupil equity funding. This was broken down in to literacy, numeracy, Health & Wellbeing , Nurture Room, Extra-Curricular Club and a Barnardos worker who is joining the school 1 day a week. She will be working with families to support them and act as a link between home and school.

Total spend = £107,634.00 - £12 overspent.

Parent council were taken through the graphs showing the provision for after school activities and shown that over last 3 years this has constantly risen. This helps to ensure children have access to activities that they may otherwise not be able to attend.

Improvement plan will focus on - full literacy based curriculum, improve design of our curriculum social subjects, health and wellbeing, Stem and a whole school nurture approach.

Attainment results are taken from results from primary 1, primary 4, and primary 7.

Reading – 80% achieving expected levels

Writing – 77.58% achieving expected levels

Listening and Talking – 91.52 achieving expected levels

Numeracy – 80.61% achieving expected levels

Within the school all children are tracked across all stages within school.

Staffing update

Mrs Mason from P5 Room 11 is currently absent from school due to a broken foot. She is recovering at home. Her class is currently being covered by Miss McIntyre until after the October break when hopefully Mrs Mason will return.

Mr Nicholson has joined the school 1 day a week in Room 7 to allow Mrs McDougall her allocated principal teacher time.

P.E teacher Mrs Doig will be starting her maternity leave in October.

Vacancies for the principal teaching roles will not be advertised till near the end of the academic year.

Wear blue for anti-bullying day

This is being supported by Bullying UK via a Facebook campaign and takes place on 8 Nov. Purpose is to try to integrate children and increase awareness.

Anti-bullying week takes place from 11 Nov.

Mrs Tolland / Mrs Murray will discuss with Mr Owens who is taking the lead on the anti-bullying week plan.

Parent Council Insurance

All in place.

Clarify position with regards to school lunches on last day of term

Children are all offered lunch, and this is discussed in the morning as usual. Lunch starts early at 11:30. As a result, 80% of children chose to go home for lunch for early finish.

Parent Council will add a note on the Parent Council page in future to remind parents that lunch can be provided but is optional.

AOB

Parent Council presence at parents' night. Discussed previous parent nights where Parent Council has their own table. This did not work very well as parents did not really have a reason to approach. It has been decided that for the upcoming parents' night the Parent Council will

help with the lucky squares stall. Also Mrs Murray is happy for members of the Parent Council to float around on parents evening and catch up with parents whilst they are waiting for their appointments. This should help increase Parent Council awareness and engagement.

Photo day will take place on 1 October. Members of the Parent Council have agreed to assist in the school with helping children be ready for their photos. Times will be arranged that suit members to assist.

Nursery / ASN inclusion – Mrs Guy will be involved in the parent support group – try link in more with them and this will be discussed more at our next meeting.

Mrs Tolland advised that the nursery are hoping to have their parent group up and running by the end of October and attempts will be made to link in with them also.

Pupil council / leadership – generally meet last Friday of every month – Mr Owens - 26th Sept next one. Anyone from Parent council can attend as a representative.

Increase Parental Engagement – helpers, smaller tasks, poll to parents – what will make you help in school?

Parent council career fayre, specific tasks to enable parents to feel more comfortable at helping out – this will be discussed more at next meeting so please bring any ideas!

Primary 1 coffee morning – this was something suggested previously but no arrangements in place as yet.

Curriculum meetings will be 1 day per month

Duncanrig AGM is 2 weeks tomorrow and they have invited local parent councils to attend to help link in with primary schools – Carol will attend and provide feedback.

ParentPay – clarifications required as follows

Milk still 20p cash, hopefully will change but no set date.

Can use paypoint instead of online payment – aiming to be a cashless school – can't turn people away though.

Select what money is for when adding it in – use the drop down menu to select.

All pupils need to register – for trips etc p1-p7

Majority of children/parents have successfully managed to register. Mrs Miller in the office is happy to assist with any queries via telephone or in person.

Requests for Halloween costumes to be brought in to school in advance to be sold to parents @ parents' night for Halloween – Mrs Murray will issue an email tomorrow to parents.

Uniform Swap – This is something that the Barnardo worker will tie in with.

New group photo of Parent Council taken by Mrs Tolland.

Mrs Murray advised the PC of her forthcoming absence. Mrs Murray will be absent for a few months and Mrs Tolland will cover her absence.

Date of next meeting: Wednesday 23 October 7.15pm

OPEN ACTIONS

Action Ref:	Action	Owner	Status/ Due Date
Sept 03	Parent Council members to help out on school photo day – Carol, Lynne and Jacqui can help out.	LN	01/10/19
Sept 02	Halloween costumes being sold at parents night		03/10/19
Sept 01	Organise P1 parent / carer coffee morning.	CG	23/10/19
Jan 05	Look into the uniform swap shop 29/5: To be set up for next term as no time to organise now 10/09/2019: Barnardo worker is starting in school 1 day a week and will be able to tie in with this.	LN/SN	23/10/19
Jun 03	Carolanne to arrange for Claire to be removed from the bank account and Carol and Lynne added to the account	CB	23/10/19

CLOSED ACTIONS- 2018/19

Action Ref:	Action	Owner	Status/ Due Date
Jun 04	Lynne/Tracey have done a handover	TG/LN	10/09/2019 Completed
Jun 02	Lets for 2019/20 School year submitted and acknowledged by SLC. 1 fundraising let is required to be paid for and fundraising team aware of this. (30/08/19)	LN	07/08/19 Completed
Jun 01	Carolanne has arranged for audit to be carried out by Mrs Mason.	CB	20/06/19 Completed