



Education Resources
Executive Director Tony McDaid
Crosshouse Primary School
Head Teacher: Isabelle Murray

Our ref: IM/Return to School
Your ref:
Phone: 01355 245300
Date: 5 August 2020

Dear Parent/Carer,

I hope that you and your family are well and you have managed to enjoy some time to relax over the summer.

Returning to School

Last week, the Scottish Government confirmed the decision to re-open schools full time in August 2020. On Monday, Tony McDaid (Executive Director Education Resources) issued a letter outlining South Lanarkshire's model of recovery for schools which explained the managed re-opening of schools between Wednesday 12th and Friday 14th August 2020, with all children back at school full-time on Monday 17th August 2020.

The First Week

Tuesday 11th August will be an in-service day. To help with transition and settling, Rooms 1 & 2 will attend school for 2 days on the first week. All other classes will attend 1 day during the first week.

From Monday 17th August, all children should attend school every day and on a full-time basis.

Room 1 P1 (Mrs Wright) should attend on Wednesday 12th & Thursday 13th August 2020.

Room 2 P1 (Mrs Allison & Mrs McDougall) should attend on Wednesday 12th & Thursday 13th August 2020.

Room 3 P2 (Miss Ferguson) should attend on Thursday 13th August only.

Room 4 (Miss McKane) should attend on Thursday 13th August only.

Room 6 P2 (Mrs Alexander) should attend on Thursday 13th August only

Room 7 P3 (Miss Brown & Mrs McDougall) should attend on Thursday 13th August only.

Room 8 P3/4 (Mrs Curran) should attend on Thursday 13th August only.

Room 5 (Miss Muir) should attend on Friday 14th August only.

Room 9 P4 (Mrs Noon) should attend on Friday 14th August only.

Room 10 P4/5 (Miss Cameron & Miss Ashwood) should attend on Friday 14th August only.

Room 11 P5 (Mr Connelly-Traynor) should attend on Friday 14th August only.

Room 12 P5/6 (Mrs McKenna) should attend on Friday 14th August only.

Room 13 P6 (Mr Wu) should attend on Friday 14th August only.

Room 14 P7 (Miss Smith) should attend on Friday 14th August only.

Room 15 P7 (Mrs Queen) should attend on Friday 14th August only.

This model follows the guidance issued by South Lanarkshire Education Resources.

Please see below for staggered start and finish times for each class. The staggered start and finish times will be in place from the first week and until further notice.

Arrangements for Primary 1 on Wednesday 12th August 2020 & Thursday 13th August

- Room 1 children should arrive at 8.45am and Room 2 children should arrive at 9.15am.
- No more than two adults should accompany a child into the playground on the first day.
- From the second day, only one adult should accompany their child into the school grounds.
- Family groups should stand on a 'heart' ground marking in the area near the bike shed until directed by school staff. This will enable us to adhere to social distancing rules.
- Children will be directed into the classroom via the infant gate by school staff.
- If your child is a little apprehensive or upset, please do not worry. In this instance, remain with your child until the other children have entered the classroom. School staff will be on hand to assist.
- In line with Scottish Government and SLC guidance, parents/carers will not be permitted to come into the classroom with their child.
- One adult should collect Room 1 children at 2.45pm from the Room 1 classroom door.
- One adult should collect Room 2 children at 3.15pm from the Room 2 classroom door.

Start/Finish Times & Entrance/Exit Points

We ask that you try as far as possible to stick to the times below, as this will allow us to ensure physical distancing between adults and it will also ensure safe entry and exit to and from the building.

ELC (Nursery) – enter and exit via nursery garden. Individual start and finish times. More information will be issued separately.

Room 1 – enter and exit via infant gate and classroom door. Start 8.45am. Finish 2.45pm.

Room 2 - enter and exit via infant gate and classroom door. Start 9.15am. Finish 3.15pm

Room 3 - enter and exit via infant gate and classroom door. Start 9.00am. Finish 3.00pm.

Room 4 - enter via classroom and exit via door next to bike shed. Start 8.45am. Finish 2.45pm.

Room 5 - enter via classroom and exit via door next to bike shed. Start 8.45am. Finish 2.45pm.

Room 6 – enter and exit via infant gate and infant door. Start 9.00am. Finish 3.00pm.

Room 7 – enter and exit via door next to bike shed. Start 8.45am. Finish 2.45pm.

Room 8 – enter and exit via door next to bike shed. Start 9.00am. Finish 3.00pm.

Room 9 – enter and exit via door next to bike shed. Start 9.15am. Finish 3.15pm.

Room 10 – enter and exit via dining hall door. Start 8.45am. Finish 2.45pm.

Room 11 - enter and exit via dining hall door. Start 9.00am. Finish 3.00pm.

Room 12 - enter and exit via dining hall door. Start 9.15am. Finish 3.15pm.

Room 13 - enter and exit via upper school gate & door. Start 8.45am. Finish 2.45pm.

Room 14 - enter and exit via upper school gate & door. Start 9.00am. Finish 3.00pm.

Room 15 – enter and exit via upper school gate & door. Start 9.15am. Finish 3.15pm.

Family Groups with Different Start & Finish Times

We ask that you try to stick to the times but we understand that this may mean that parents/carers and children are waiting unnecessarily in the playground. In the morning, siblings will be permitted to enter the building at the same time, please choose the earlier start time. E.g. child in Room 1 starts at 8.45am and child in Room 9 starts at 9.15am. Both children should come to school at 8.45am and enter the building at their own class entry points. In the afternoon, at collection time, classes will leave the building at the times indicated above. There will be no changes for family groups. We ask that parents/carers stand at exit points, maintaining 2 metre physical distancing at all times. Again, we ask that parents do not enter the school grounds too early.

Uniform

Children may wear all items of school uniform as normal, including ties and blazers if you wish. On PE days children should come to school wearing a red polo shirt/T-shirt and navy jogging bottoms/leggings. Parents/carers are asked to ensure that their child's uniform is washed regularly. PE kits are not required for the first two weeks of school. Any PE lessons in the first few weeks will be outdoors and will not require a change of clothes. We will inform you of your child's PE days at a later date. All children will need to be able to tie their shoelaces, if not, we recommend Velcro or zipped footwear.

Children will require indoor shoes which will remain in school and be stored at your child's desk. School bags are permitted and will be kept on the floor, under your child's desk. Children will be provided with all the necessary stationary items in school and therefore we politely ask that stationary items brought in from home are kept to a minimum. Children should not bring toys to school. Packed lunch boxes are permitted. (more information below)

Breakfast Clubs and Afterschool clubs

Breakfast club and afterschool clubs will not resume at first. I will provide an update on their re-opening as soon as this becomes available.

Drop Off and Pick Up Arrangements

If arriving at school or nursery by car, please park as far away as possible from the building to avoid congestion. If you can, please consider walking or taking another form of active travel. Car sharing with children from other households should be avoided.

Morning Arrangements:

Our gates and entrances will open at 8.45am. If supervision is required, parents/carers should walk children to the upper or infant gate or designated entrance point at the allocated start time. Please do not arrive too early. We politely ask that parents/carers do not spend unnecessary time in the school grounds and that only 1 adult accompanies a child into the school grounds.

Parents/carers will not be permitted into the playground (beyond the infant and upper gate) in the morning as children will be met by school staff and will be directed into the building immediately upon arrival.

Parents/carers are asked to maintain 2 metre physical distancing at all times and exit the school grounds once your child is in the building.

Parents/carers are reminded that there are no car parking facilities within the school

grounds. The drop off zone can be used for drivers who are dropping children off. Please be aware that drivers using the drop off zone are not permitted to leave their vehicle, even for a short time, under any circumstances.

Afternoon Collection Arrangements

Our carpark is closed for afternoon pick up and only parents/carers with a blue badge will be permitted into the carpark. Designated additional support needs transport will also be permitted into the school carpark.

Parents/carers can collect children directly from exits as indicated above.

- Parents/carers with children in Rooms 1, 2, 3 & 6 will be permitted into the infant playground, as children will be collected directly from the classroom door.
- Children in rooms 4, 5, 7, 8 & 9 can be collected from the door next to bike shed.
- Children in Rooms 10, 11 & 12 can be collected from the dining hall door
- Children in Rooms 13, 14 & 15 will exit via upper school gate.

We politely ask that one adult collects children and 2 metre physical distancing is maintained using the painted playground markers as a guide.

Lunch

Our normal lunch menu will be in operation from the first week back. Please remember to discuss the lunch menu with your child and make sure he/she knows which lunch option to choose before coming to school. Please ensure you have sufficient funds in your ParentPay account if your child pays for lunch. Children in P1, P2 and P3 are entitled to a free school lunch. Children can opt to bring a packed lunch to school. It would be a great help if packed lunch bags/boxes could fit inside school bags and ask that reusable lunch boxes/bags are washed every night. Please provide items that your child can open without adult assistance to allow safe physical distancing to take place between children and adults. Please remember that we are a nut free school and products containing nuts (including chocolate spreads) are not permitted.

Children will eat their lunch in the dining hall but will sit in their class group. Lunches will be at staggered times and children will wash their hands before and after lunch. Hand sanitiser will be available at the entry and exit of the dining hall. At the moment, can we please ask that children do not go home for lunch.

Rooms 1, 2, 3, 4 & 6 - 11.45am – 12.30pm
Rooms 7, 8, 9 & 10 – 12.00 noon – 12.45pm
Rooms 5, 11, 12 & 13 – 12.15pm – 1.00pm
Rooms 14 & 15 – 12.30pm – 1.15pm

Playtime

Classes will be allocated different play zone areas in the playground and will have staggered playtimes to ensure distancing between different groups of children. This is in line with Scottish Government guidance. Children will go outdoors with their class and will be supervised by a school support assistant and member of the senior management team. Children should not bring in any toys from home to use in the playground.

Rooms 1, 2, 3, 4 & 6 – 10.15 am – 10.30am
Rooms 7, 8, 9 & 10 – 10.30am – 10.45am
Rooms 5, 11, 12 & 13 – 10.45am – 11.00am
Rooms 14 & 15 – 11.00am – 11.15am

Classrooms

- Children will wash their hands at regular points throughout the day, namely when they enter school, before playtime, after playtime, before lunch, after lunch and before they go home.
- All children will have their designated desk and chair but will no longer be required to remain 2 metres apart.
- Windows and doors will remain open, where possible.
- Children will be provided with all essential items including stationary.
- Children should not bring toys or non-essential items to school.
- The janitor will regularly replenish soap, paper towels and hand sanitiser throughout the day.
- Children must bring in their own filled water bottle, clearly labelled with their name. This should remain on their own desk at all times. You may wish to provide an additional bottle of water.

Access to the school

- A hand sanitiser will be available at all entrances to the school.
- All children will enter and exit the building via their external classroom door that leads into the playground or by the designated stairwell to the first floor.
- All staff will enter and exit the school via the main entrance.
- All visitors are asked to sign in and out the building using their own pen.
- Parents/carers are asked to phone or email the school, rather than visiting the school office.
- Due to the restrictions, we are unable to have parent helpers.

Movement within the School

- There is a one-way system in all school corridors.
- All corridors have been cleared of any additional furniture.
- 2m distance markers are shown in all corridors and the use of arrows indicates directional flow.
- All classrooms have soap dispensers, hand sanitiser, a supply of tissues and a lidded bin for their disposal.
- Doors (other than fire doors) will be wedged open, where appropriate, to reduce touchpoints.
- Throughout the day, our janitor will undertake regular clearing of contact areas, such as door handles.
- Soap, paper towels and hand sanitiser will be replenished regularly throughout the day.
- The movement of individuals between workstations will be minimised and where workspaces are shared there will be cleaning between uses.
- Each individual child and member of staff will have a designated desk/work station.

Face Coverings

Scottish Government guidance indicates that face coverings should not be required for most children (those clinically advised to wear a covering are an exception). Anyone (whether child, young person or adult) wishing to wear a face covering in school will be enabled to do so. Where adults cannot keep a 2 metre distance and are interacting face-to-face for a sustained period (about 15 minutes or more), face coverings will be worn. In other circumstances, adults in

schools (including the school environment, such as at the school gate) should not need to wear a face covering as long as they can maintain 2 metre distancing. If required, children will be provided with additional support/reassurance about the reasons for adults and other children wearing face coverings.

Learning and Teaching

- For the first few days, the focus for learning will be Health and Wellbeing, with activities designed to help children feel relaxed and comfortable with being back at school. They will have opportunities to rebuild relationships with staff and friends.
- Teachers will begin to determine where children are in their learning through observation, discussion and informal assessment over the coming weeks.
- All classes will work on topics, which have a particular focus on emotional wellbeing and attachment.
- Children will be able to use school reading books and these will be sent home, but must not be shared with other family members. When returned, they will be quarantined for 72 hours before being used by another child.
- Children from all stages will experience a lot more learning outdoors regardless of the weather, so please ensure that they dress appropriately for this and bring a waterproof jacket to school every day.
- Class teachers will develop learning and teaching opportunities to reinforce the importance of COVID-secure hygiene measures throughout the school day, as part of their work on responsible citizenship.

Other

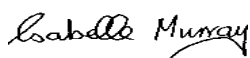
- We will keep children within their same class group for the duration of the school day. Consistent groups reduce the likelihood of direct transmission and allows for quicker identification of those who need to self-isolate.
- There will be no assemblies or other types of large group gatherings.
- An isolation room has been set up in the school to be used for anyone (adult or child) who starts to display symptoms of Covid-19 and parents/carers will be contacted immediately.
- Parents/carers must contact the school immediately if their child or another family member is displaying symptoms and should not come to the school during the recommended self-isolation period.
- If your child has a medical need, we will contact you to discuss arrangements for this.
- All deliveries will be wiped once they have come into the school.
- Where possible, maintenance work in the building will be completed out with school hours.
- Musical instrument tuition cannot take place for now.

Please be assured that we will continue to carry out all appropriate risk assessments and take all necessary actions to allow for the safe return of our children.

If you have any questions or concerns in relation to our return in August or any other matters, please do not hesitate to contact me by either phoning the school or by emailing the school office: gw14crosshouseoffice@glow.sch.uk

Thank you for your patience and understanding during this time. I look forward to seeing you all very soon.

Yours sincerely



Isabelle Murray
Head Teacher

Curlew Drive, Greenhills, East Kilbride, G75 8ZY
Telephone: 01355 245300 Fax: 01355 579874 Email: office@crosshouse-pri.s-lanark.sch.uk



INVESTORS
IN PEOPLE

